

# ***Citywide***

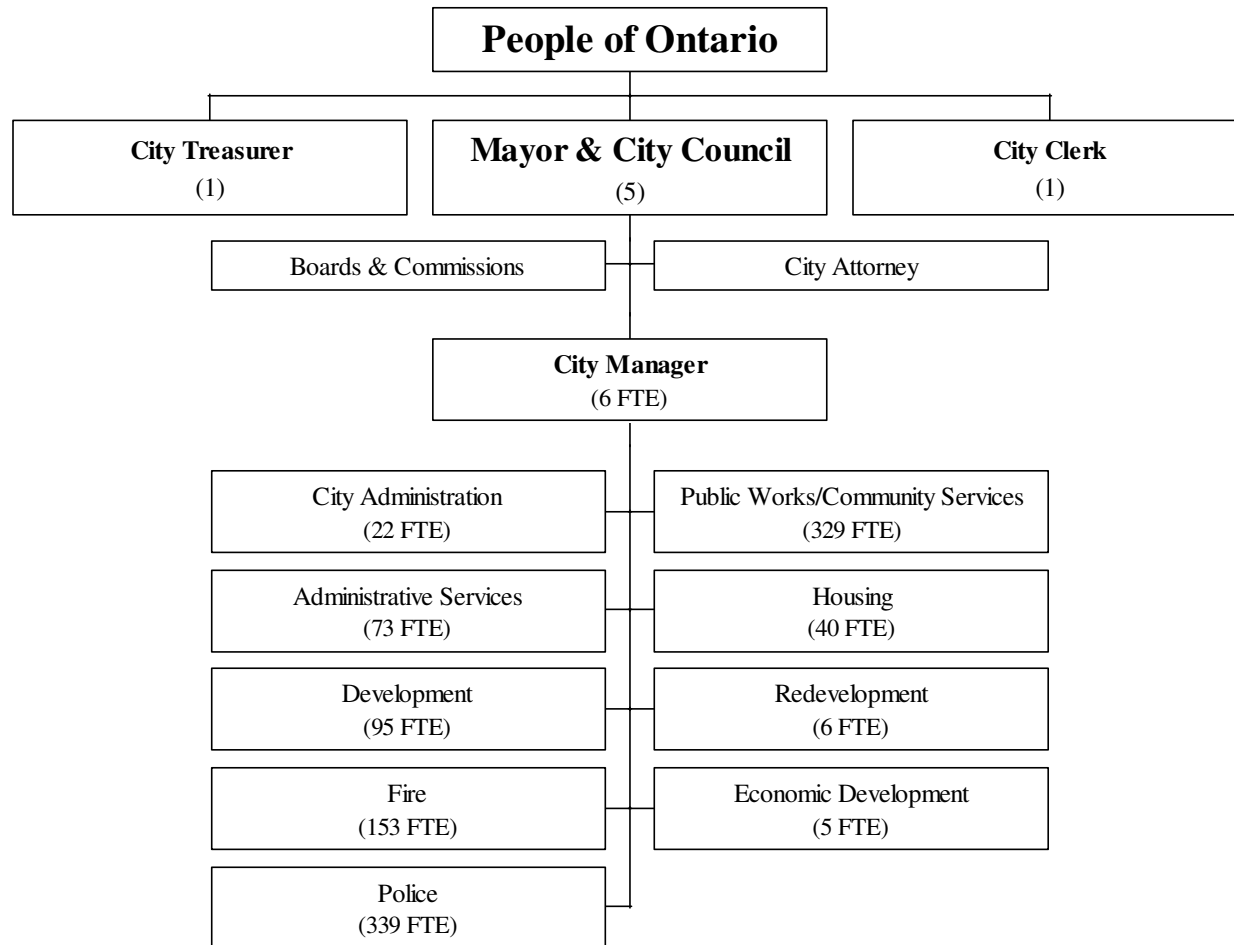
***Elected Officials/Commissions***

***City Clerk/City Treasurer***



2005-06 Organizational Chart  
**City of Ontario**  
Effective July 1, 2005  
(1,075 Full-time Employees)

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*Members of City Council also serve as Board Members of the Ontario Redevelopment Agency and the Ontario Housing Authority*



<b><u>Citywide/Elected Officials</u></b>	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>	<b><u>2005-06</u></b>
Council Member	4	4	4
Mayor	1	1	1
City Treasurer	1	1	1
City Clerk	1	1	1
<b><i>Total Citywide/Elected Officials</i></b>	<b><u>7</u></b>	<b><u>7</u></b>	<b><u>7</u></b>
<b><u>City Manager</u></b>			
Administrative Assistant	0	1	1
Administrative Assistant to the City Council	1	1	1
City Manager	1	1	1
Executive Assistant to the City Manager	1	1	1
Office Specialist	2	1	1
Public Information Officer	1	1	1
	<u>6</u>	<u>6</u>	<u>6</u>
<b><u>City Administration</u></b>			
Deputy City Manager	1	1	1
Risk/Benefits Analyst	0	1	1
Risk/Benefits Assistant	0	3	3
Risk/Safety Manager	1	1	1
Senior Administrative Assistant	1	1	1
	<u>3</u>	<u>7</u>	<u>7</u>
<b><u>Human Resources</u></b>			
Human Resources Director	1	1	1
Human Resources Technician	2	3	3
Insurance Assistant	2	0	0
Office Assistant	2	0	0
Office Specialist	0	2	2
Senior Human Resources Analyst	3	3	3
	<u>10</u>	<u>9</u>	<u>9</u>
<b><u>Records Management</u></b>			
Records Mgmt Director/Asst City Clerk	1	1	1
Records Manager	1	1	1



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*Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2005-06*

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	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Records Specialist	2	1	1
Senior Records Specialist	1	2	3
	<hr/> 5	<hr/> 5	<hr/> 6
<b><i>Total City Manager &amp; City Administration</i></b>	<b>24</b>	<b>27</b>	<b>28</b>
<b><u>Administrative Services</u></b>			
<b>Administration</b>			
Administrative Services/Finance Director	1	1	1
Internal Auditor	1	1	1
Senior Administrative Assistant	1	1	1
	<hr/> 3	<hr/> 3	<hr/> 3
<b>Fiscal Services</b>			
Accountant	1	1	1
Accounting Clerk	1	1	1
Accounting Manager	0	0	1
Accounts Payable Technician	1	1	1
Assistant Engineer	1	1	1
Financial Analyst	2	2	2
Fiscal Services Director	1	1	1
Investment Officer	1	1	1
Payroll Supervisor	0	1	1
Payroll Technician	0	3	3
Payroll/Benefits Specialist	1	0	0
Payroll/Benefits Technician	3	0	0
Senior Accountant	1	1	1
Senior Accounting Clerk	1	1	1
	<hr/> 14	<hr/> 14	<hr/> 15
<b>General Services</b>			
Accounting Technician	2	2	2
Central Services Assistant	1	1	1
Central Services Clerk	1	1	1
Customer Services Representative	2	2	2



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*Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2005-06*

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	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
General Services Director	0	0	1
Purchasing Assistant	2	2	2
Purchasing Clerk	1	1	1
Purchasing Supervisor	1	1	1
Revenue Services Specialist	2	2	2
	<hr/>	<hr/>	<hr/>
<b>Revenue Services</b>	12	12	13
Customer Services Representative	13	13	13
Revenue Services Director	1	1	1
Revenue Services Specialist	3	3	3
Revenue Services Supervisor	2	3	2
	<hr/>	<hr/>	<hr/>
<b>Information Technology</b>	19	20	19
Database Administrator	1	1	1
GIS Analyst	1	1	1
GIS Specialist	2	2	2
Information Technology Applications Manager	1	1	1
Information Technology Director	1	1	1
Information Technology Operations Manager	0	0	1
Information Technology Specialist	2	1	3
Information Technology Supervisor	1	1	0
Information Technology Systems Manager	1	1	1
Office Specialist	1	1	1
Senior Information Technology Specialist	2	3	4
Senior Systems Analyst	3	4	4
Senior Telecommunications Analyst	0	0	1
Systems Analyst	1	1	1
Telecommunications Analyst	1	1	0
Web Technician	0	0	1
	<hr/>	<hr/>	<hr/>
	18	19	23
<b>Total Administrative Services Agency</b>	<b>66</b>	<b>68</b>	<b>73</b>



<b><u>Development</u></b>	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>	<b><u>2005-06</u></b>
<b>Administration</b>			
Administrative Officer	1	1	1
Development Director	1	1	1
Development Manager	1	1	1
Senior Administrative Assistant	1	1	1
	<hr/> 4	<hr/> 4	<hr/> 4
<b>Public Facilities</b>			
Development Manager	1	1	1
Landscape Planner	1	1	1
Senior Landscape Planner	0	0	1
	<hr/> 2	<hr/> 2	<hr/> 3
<b>Planning</b>			
Administrative Assistant	1	1	1
Assistant Planner	2	2	2
Associate Planner	4	4	6
Office Specialist	2	2	2
Permit Technician	2	2	2
Planning Aide	2	2	2
Planning Director	1	1	1
Principal Planner	3	3	3
Senior Planner	5	5	6
	<hr/> 22	<hr/> 22	<hr/> 25
<b>Building</b>			
Building Inspection Manager	0	0	1
Building Inspector	3	0	0
Building Official	1	1	1
Permit Technician	3	3	3
Plan Check and Permit Services Manager	0	0	1
Plan Check Engineer	1	1	1
Senior Combination Building Inspector	3	6	6
Senior Combination Bldg Inspector/Plan Checker	1	1	1
Senior Permit Technician	1	1	1
Supervising Building Inspector	1	1	1



***Summary of Personnel and Organizational Changes Citywide******Fiscal Year 2005-06***

	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>	<b><u>2005-06</u></b>
Supervising Plan Check Engineer	1	1	1
	15	15	17
<b>Engineering</b>			
Administrative Assistant	1	1	1
Assistant City Engineer	2	2	2
Assistant Engineer	7	4	5
Associate Civil Engineer	1	5	8
Associate Engineer	2	3	3
City Engineer	1	1	1
Engineering Aide	2	2	2
Engineering Assistant	6	5	6
Environmental Water/Wastewater Engineer	1	1	1
Office Specialist	2	2	2
Permit Technician	1	1	1
Plan Check Engineer	1	1	1
Plan Checker	1	0	0
Principal Engineer	4	4	5
Public Works Inspector	1	1	1
Senior Associate Civil Engineer	1	1	1
Senior Associate Engineer	1	1	1
Senior Public Works Inspector	3	3	3
Survey Party Chief	1	1	1
Traffic/Transportation Manager	1	1	1
	40	40	46
<b><i>Total Development Agency</i></b>	<b>83</b>	<b>83</b>	<b>95</b>
<b><u>Fire Department</u></b>			
<b>Administration</b>			
Fire Chief	1	1	1
Fire Records Specialist	1	0	0
Office Assistant	1	1	1



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*Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2005-06*

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	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Office Specialist	0	0	1
Senior Administrative Assistant	1	1	1
	<hr/> 4	<hr/> 3	<hr/> 4
<b>Bureau of Operations</b>			
Account Technician	1	1	1
Administrative Assistant	1	1	1
Deputy Fire Chief	1	2	1
Fire Battalion Supervisor	6	6	6
Fire Captain	32	33	32
Fire Engineer	30	30	30
Firefighter	60	60	60
Office Specialist	1	1	1
	<hr/> 132	<hr/> 134	<hr/> 132
<b>Bureau of Fire Prevention</b>			
Administrative Assistant	1	1	1
Deputy Fire Chief	1	1	1
Fire Captain	1	1	1
Fire Prevention Inspector	2	2	2
Fire Safety Specialist	3	3	3
Office Assistant	1	1	1
Office Specialist	1	1	0
Permit Technician	1	2	2
Plan Checker	2	2	2
	<hr/> 13	<hr/> 14	<hr/> 13
<b>Bureau of Technical Services/E.M.S.</b>			
Deputy Fire Chief	1	0	1
Disaster Preparedness Analyst	0	1	1
Fire Captain	0	0	1
Office Specialist	1	1	1
	<hr/> 2	<hr/> 2	<hr/> 4
<b>Total Fire Department</b>	<b>151</b>	<b>153</b>	<b>153</b>



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*Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2005-06*

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<b><u>Police Department</u></b>	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>	<b><u>2005-06</u></b>
<b>Office of the Police Chief</b>			
Deputy Police Chief	1	1	1
Detective	2	2	1
Management Analyst	1	1	1
Police Chief	1	1	1
Police Sergeant	2	1	2
	<hr/> 7	<hr/> 6	<hr/> 6
<b>Police Administration</b>			
Administrative Assistant	2	2	2
Administrative Officer	1	1	0
Crime Analysis Supervisor	1	1	1
Crime Analyst	1	1	1
Detective	1	0	0
Payroll Clerk	1	1	1
Police Grants Coordinator	1	1	1
Police Lieutenant	1	1	1
Police Services Administrator	0	0	1
	<hr/> 9	<hr/> 8	<hr/> 8
<b>Police Services</b>			
Administrative Assistant	1	1	1
Communications Supervisor	8	8	8
Crime Prevention Specialist	4	4	4
Office Assistant	1	1	1
Operations Supervisor	1	1	1
Police Captain	1	1	1
Police Corporal	4	1	2
Police Officer	4	3	2
Police Records Specialist	15	16	15
Police Records Supervisor	1	2	2
Police Sergeant	3	2	2



	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Public Safety Dispatcher/Sr. Public Safety Dispatcher	29	29	29
Senior Police Records Specialist	0	1	1
	<u>72</u>	<u>70</u>	<u>68</u>
<b>Uniform Bureau</b>			
Administrative Assistant	1	1	1
Crime Prevention Specialist	1	1	1
Detective	2	2	2
Helicopter Mechanic	2	1	1
Police Captain	1	1	1
Police Corporal	29	32	30
Police Lieutenant	5	6	6
Police Officer	101	104	110
Police Records Specialist	1	0	1
Police Sergeant	19	20	19
Police Technician	16	16	15
Senior Helicopter Mechanic	0	1	1
Senior Police Records Specialist	1	0	0
	<u>179</u>	<u>185</u>	<u>188</u>
<b>Police Investigations</b>			
Asset Forfeiture/Fiscal Coordinator	1	1	1
Detective	24	25	28
Evidence/Property Manager	1	0	0
Evidence Technician	0	1	2
Forensic Specialist	9	9	9
Forensic Supervisor	0	1	1
Police Captain	1	1	1
Police Corporal	4	4	5
Police Lieutenant	2	1	1
Police Officer	11	9	8
Police Records Specialist	5	4	4



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*Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2005-06*

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	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Police Sergeant	4	5	5
Police Technician	4	3	3
	<hr/> 66	<hr/> 64	<hr/> 68
<b>Total Police Department</b>	<b>333</b>	<b>333</b>	<b>339</b>
<b><u>Public Works/Community Services</u></b>			
<b>Administration</b>			
Administrative Officer	1	1	1
Administrative Technician	1	1	1
Management Analyst	1	1	1
Office Specialist	2	2	2
Public Works/Comm Svcs Director	1	1	1
Senior Administrative Assistant	1	1	1
	<hr/> 7	<hr/> 7	<hr/> 7
<b>Recreation and Community Services</b>			
Administrative Assistant	1	1	1
Community Services Manager	1	0	0
Office Specialist	3	3	3
Program Assistant	6	0	0
Recreation Director	1	0	0
Recreation Superintendent	3	0	0
Recreation Supervisor	3	0	0
Recreation/Community Services Director	1	1	1
Recreation/Community Svcs Coordinator	0	7	7
Recreation/Community Svcs Manager	0	2	3
Recreation/Community Svcs Supervisor	0	4	4
Senior Management Analyst	0	1	0
Senior Recreation Leader	6	0	0
Senior Recreation Supervisor	5	0	0
Sr Recreation/Community Svcs Supervisor	0	6	6
	<hr/> 30	<hr/> 25	<hr/> 25



<b>Library</b>	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>	<b><u>2005-06</u></b>
Administrative Assistant	1	1	1
Associate Library Director	1	1	1
Librarian	3	3	4
Library Clerk	10	10	10
Library Director	1	1	1
Library Technical & Cust Svcs Specialist	1	1	0
Office Specialist	0	1	1
Senior Librarian	2	2	2
Senior Library Assistant	5	5	5
Senior Library Clerk	4	3	3
Supervising Librarian	4	4	4
Supervising Library Clerk	2	2	2
	<hr/> 34	<hr/> 34	<hr/> 34
<b>Museum</b>			
Museum Curator	1	1	1
Museum Director	1	1	1
	<hr/> 2	<hr/> 2	<hr/> 2
<b>Parks and Maintenance</b>			
Custodian	7	7	7
Facilities Maintenance Specialist	1	1	1
Facilities Maintenance Technician	0	1	1
Facilities Services Coordinator	1	1	1
Maintenance Worker	14	14	14
Office Specialist	2	2	2
Park Maintenance Technician	7	6	6
Parks and Maintenance Director	1	1	1
Parks and Maintenance Manager	3	3	3
Parks and Maintenance Specialist	4	4	4
Senior Electrician	1	2	2
Senior Facilities Maintenance Technician	0	1	1
Senior Facilities Maintenance Worker	0	1	1
Senior Park Maintenance Technician	4	2	2



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*Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2005-06*

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	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Senior Park Maintenance Worker	8	7	7
Senior Street Maintenance Technician	2	3	3
Senior Street Maintenance Worker	9	9	9
Street Maintenance Specialist	3	3	3
Street Maintenance Technician	8	8	8
	<hr/>	<hr/>	<hr/>
	75	76	76
<b>Utilities/Solid Waste</b>			
Assistant Engineer	1	1	1
Assistant Utilities Director/Engineering	0	1	1
Assistant Utilities Director/Operations	0	1	1
Assistant Utilities Director/Solid Waste	0	1	1
Engineering Assistant	0	1	1
Engineering Assistant/GIS	1	1	1
Environmental Programs Manager	1	1	1
Environmental Technician	1	1	1
Maintenance Worker	3	3	3
Maintenance Worker/Meter Reader	4	4	4
Office Assistant	1	0	0
Office Specialist	4	6	6
Principal Engineer	0	2	2
Senior Associate Engineer	1	1	1
Senior Environmental Technician	1	1	2
Senior Solid Waste Collector	48	54	55
Senior Utilities Technician	4	5	5
Solid Waste Administrative Manager	0	1	1
Solid Waste Collector	16	20	20
Solid Waste Manager	1	1	1
Solid Waste Service Representative	2	2	2
Solid Waste Specialist	3	3	3
Utilities Director	1	1	1
Utilities Engineering Manager	1	0	0



**Summary of Personnel and Organizational Changes Citywide****Fiscal Year 2005-06**

	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>	<b><u>2005-06</u></b>
Utilities Inspector	1	0	0
Utilities Maintenance Worker	11	12	12
Utilities Operations Manager	2	2	2
Utilities Project Manager	2	2	2
Utilities Service Representative	2	2	2
Utilities Systems Specialist	3	4	4
Utilities Technician	9	10	11
Water Meter Technician	1	0	0
Water Production Operator	2	2	3
Water Production Specialist	1	1	1
Water Production Technician	1	1	1
Water Quality Specialist	3	2	2
Water/Wastewater Technician	1	1	1
Welder	1	1	2
	<hr/>	<hr/>	<hr/>
	134	152	157
<b>Equipment Services</b>			
Administrative Technician	1	1	1
Communications Technician	1	1	1
Equipment Fleet Manager	1	0	0
Equipment Mechanic	7	7	7
Equipment Service Technician	2	2	2
Equipment Services Director	0	1	1
Fire Equipment Mechanic	1	1	1
Inventory Assistant	3	3	3
Lead Mechanic	2	2	2
Parts Specialist	1	1	1
Senior Equipment Mechanic	7	7	8
Senior Fire Equipment Mechanic	1	1	1
Solid Waste/Equipment Services Director	1	0	0
	<hr/>	<hr/>	<hr/>
	28	27	28
<b>Total Public Works/Community Services Agency</b>	<b>310</b>	<b>323</b>	<b>329</b>



<b><u>Housing Department</u></b>	<b><u>2003-04</u></b>	<b><u>2004-05</u></b>	<b><u>2005-06</u></b>
<b>Administration</b>			
Account Technician	1	1	1
Administrative Officer	1	1	1
Housing & Neighborhood Revit. Director	1	1	1
Senior Administrative Assistant	1	1	1
	<hr/> 4	<hr/> 4	<hr/> 4
<b>Code Enforcement</b>			
Account Clerk	1	1	1
Administrative Technician	1	1	1
Code Enforcement Director	1	1	1
Code Enforcement Manager	1	1	1
Code Enforcement Officer	6	6	7
Management Analyst	1	1	1
Office Specialist	1	1	1
Senior Code Enforcement Officer	2	2	3
Supervising Code Enforcement Officer	2	2	2
	<hr/> 16	<hr/> 16	<hr/> 18
<b>Housing Development/Grants Administration</b>			
Housing Manager	1	1	1
Office Assistant	1	1	1
Project Coordinator	1	1	1
Senior Project Manager	1	1	1
	<hr/> 4	<hr/> 4	<hr/> 4
<b>Neighborhood Revitalization</b>			
Administrative Aide	1	1	1
Administrative Specialist	1	1	1
Management Analyst	1	1	1
Neighborhood Improvement Specialist	3	3	3
Office Specialist	1	1	1
Senior Neighborhood Improvement Specialist	1	1	1



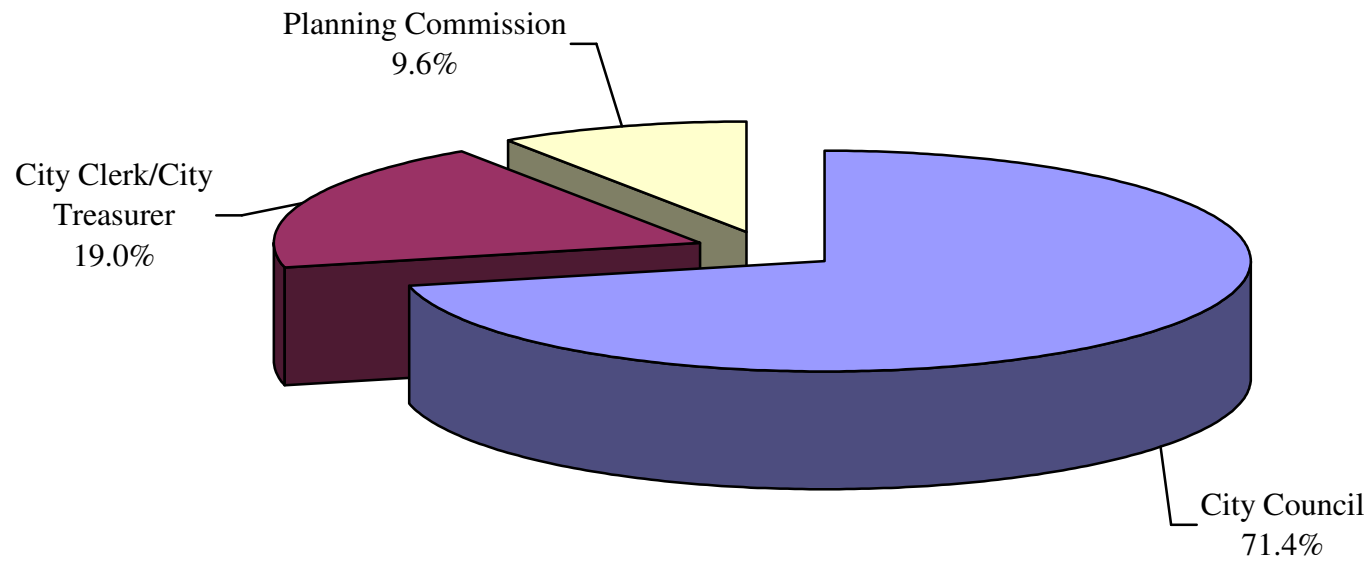
	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Senior Project Manager	1	1	1
	<hr/> 9	<hr/> 9	<hr/> 9
<b>Quiet Home Program</b>			
Housing Manager	0	0	1
Office Assistant	1	1	1
Office Specialist	1	1	1
Project Coordinator	1	1	1
Senior Project Coordinator	1	1	1
Senior Project Manager	1	1	0
	<hr/> 5	<hr/> 5	<hr/> 5
<b>Total – Housing Agency</b>	<b>38</b>	<b>38</b>	<b>40</b>
<b><u>Redevelopment Department</u></b>			
Administrative Specialist	1	1	1
Office Specialist	1	1	1
Project Manager	1	1	1
Redevelopment Director	1	1	1
Redevelopment Program Analyst	1	1	1
Senior Administrative Assistant	1	1	1
	<hr/> 6	<hr/> 6	<hr/> 6
<b>Total – Redevelopment Department</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b><u>Economic Development</u></b>			
Economic Development Coordinator	0	0	1
Economic Development Director	1	1	1
Economic Development Manager	1	1	1
Economic Development Specialist	1	1	1
Senior Administrative Assistant	1	1	1
	<hr/> 4	<hr/> 4	<hr/> 5
<b>Total – Economic Development Department</b>	<b>4</b>	<b>4</b>	<b>5</b>
<b>Total Full-time Positions Citywide</b>	<b>1,022</b>	<b>1,042</b>	<b>1,075</b>



### Citywide

Total Funds: \$354,313  
General Fund: \$354,313

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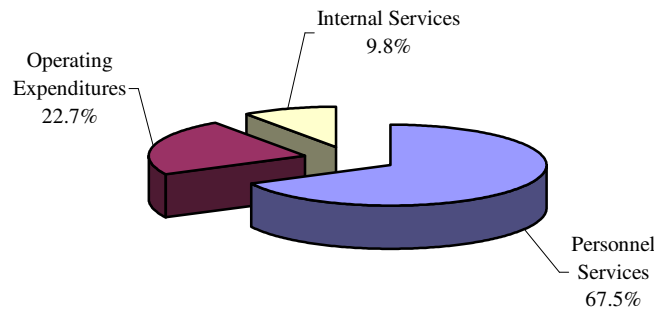
## AGENCY SUMMARY FOR FISCAL YEAR 2005-06

### Citywide

Agency includes the elected officials: the Mayor and four City Council members, which serve as the legislative or policy making body of the City, the City Treasurer and the City Clerk, as well as the appointed Planning Commissioners.

### Adopted Budget Expenditures

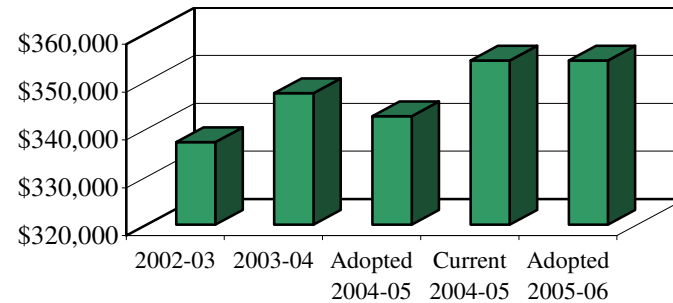
**\$354,313**



### Service Objective:

To maintain Ontario's leadership role in the Inland Empire by continuing to invest in the growth and evolution of the area's economy while providing a balance of jobs, housing, and educational and recreational opportunities for residents in a safe, well-maintained community.

### Expenditures



### Budget

<u>Expenditures Category</u>	<u>FY 2002-03</u>	<u>FY 2003-04</u>	<u>Adopted FY 2004-05</u>	<u>Current FY 2004-05</u>	<u>Adopted FY 2005-06</u>	<u>% Change to Adopted 04-05</u>
Personnel Services	\$ 244,783	\$ 256,779	\$ 239,066	\$ 239,066	\$ <b>239,066</b>	0.0%
Operating Expenditures	68,354	66,633	78,845	79,176	<b>80,470</b>	2.1%
Contractual Services	-	-	-	-	-	0.0%
Internal Services	24,146	24,105	24,611	24,436	<b>34,777</b>	41.3%
Debt Services	-	-	-	-	-	0.0%
Capital Outlay	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>\$ 337,283</b>	<b>\$ 347,517</b>	<b>\$ 342,522</b>	<b>\$ 342,678</b>	<b>\$ 354,313</b>	3.4%
Annual Percentage Change		3.0%	-1.4%	0.0%	3.4%	
Annual Amount Change		\$ 10,234	\$ (4,995)	\$ 156	\$ 11,635	

Historical data may reflect fluctuations due to organizational restructuring.



**Citywide**  
**2005-06 Department Summary**

<b>Department Title (Department ID)</b>	<b>Detail Book Page Number</b>	<b>2002-03 Actual</b>	<b>2003-04 Actual</b>	<b>2004-05 Adopted Budget</b>	<b>2004-05 Current Budget</b>	<b>2005-06 Adopted Budget</b>	<b>% Change to Adopted Budget 2004-05</b>
City Council (001)	2	\$ 246,504	\$ 260,816	\$ 242,200	\$ 242,356	\$ <b>253,098</b>	4.5%
City Treasurer/City Clerk (003)	4	64,041	59,545	66,812	66,812	<b>67,285</b>	0.7%
Planning Commissioners (002)	6	<u>26,738</u>	<u>27,156</u>	<u>33,510</u>	<u>33,510</u>	<u><b>33,930</b></u>	1.3%
<b>Total Citywide</b>		<u><b>\$ 337,283</b></u>	<u><b>\$ 347,517</b></u>	<u><b>\$ 342,522</b></u>	<u><b>\$ 342,678</b></u>	<u><b>\$ 354,313</b></u>	3.4%

Historical data may reflect fluctuations due to organizational restructuring.