

Citywide

Elected Officials/Commissions

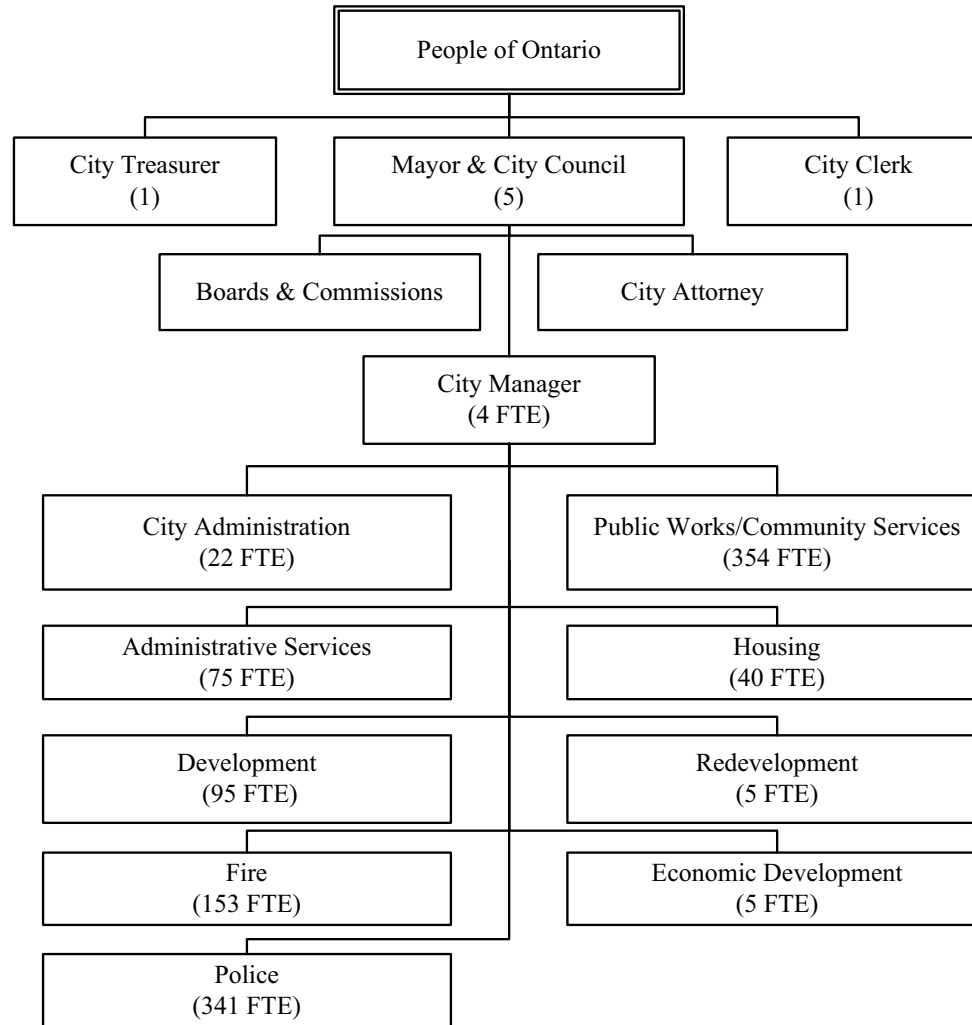
City Clerk/City Treasurer

2008-09 Organizational Chart

City of Ontario

Effective July 1, 2008

(1,101 Full-time Employees)



Summary of Personnel and Organizational Changes Citywide***Fiscal Year 2008-09***

<u>Citywide/Elected Officials</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Council Member	4	4	4
Mayor	1	1	1
City Treasurer	1	1	1
City Clerk	1	1	1
<i>Total Citywide/Elected Officials</i>	7	7	7
<u>City Manager</u>			
Administrative Assistant	1	1	0
Administrative Assistant to the City Council	1	1	1
Assistant to the City Manager	1	0	0
City Manager	1	1	1
Executive Assistant to the City Manager	1	1	1
Office Specialist	1	1	1
	6	5	4
<u>City Administration</u>			
Deputy City Manager	1	1	1
Risk/Benefits Analyst	1	1	1
Risk/Benefits Assistant	3	3	3
Risk Management Director	1	1	1
Senior Administrative Assistant	1	1	1
	7	7	7
<u>Human Resources</u>			
Human Resources Analyst	1	2	1
Human Resources Director	1	1	1
Human Resources Technician	3	2	2
Office Specialist	2	2	2
Senior Human Resources Analyst	3	3	3
	10	10	9
<u>Records Management</u>			
Office Assistant	0	0	1
Records Mgmt Director/Asst City Clerk	1	1	1
Records Manager	1	1	0
Records Specialist	1	1	1

Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2008-09**

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Senior Records Specialist	<u>3</u>	<u>3</u>	<u>3</u>
	6	6	6
Total City Manager & City Administration	29	28	26
<u>Administrative Services</u>			
Administration			
Administrative Services/Finance Director	1	1	1
Internal Auditor	1	1	1
Senior Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>
	3	3	3
Debt Management/Special District Assessment			
Assessment District Specialist	0	0	1
Debt Management/Special Districts Manager	<u>0</u>	<u>0</u>	<u>1</u>
	0	0	2
Fiscal Services			
Accountant	1	1	1
Accounting Clerk	1	0	0
Accounting Manager	1	1	1
Accounts Payable Technician	1	3	3
Fiscal Services Director	1	1	1
Payroll Supervisor	1	1	1
Payroll Technician	3	3	3
Senior Accountant	1	1	1
Senior Accounting Clerk	<u>1</u>	<u>0</u>	<u>0</u>
	11	11	11
General Services			
Assessment District Specialist	1	1	0
Debt Management/Special Districts Manager	0	1	0
Deputy Finance Director	0	1	1
Financial Analyst	3	2	2
General Services Director	1	0	0
Investment Officer	1	1	1
Purchasing Assistant	2	2	2

Summary of Personnel and Organizational Changes Citywide***Fiscal Year 2008-09***

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Purchasing Clerk	1	1	1
Purchasing Supervisor	1	1	1
	<hr/>	<hr/>	<hr/>
Revenue Services	10	10	8
Accounting Technician	2	2	2
Central Services Specialist	2	2	2
Customer Services Representative	15	15	15
Revenue Services Director	1	1	1
Revenue Services Specialist	5	5	5
Revenue Services Supervisor	2	2	2
	<hr/>	<hr/>	<hr/>
Information Technology	27	27	27
Database Administrator	1	1	1
GIS Analyst	1	1	1
GIS Specialist	2	2	2
Information Technology Applications Manager	1	1	1
Information Technology Director	1	1	1
Information Technology Operations Manager	1	1	1
Information Technology Specialist	3	3	3
Information Technology Systems Manager	1	1	1
Office Specialist	1	1	1
Senior Information Technology Specialist	3	3	3
Senior Systems Analyst	5	5	5
Senior Telecommunications Analyst	1	1	1
Systems Analyst	2	2	2
Web Technician	1	1	1
	<hr/>	<hr/>	<hr/>
	24	24	24
<i>Total Administrative Services Agency</i>	75	75	75
<u>Development</u>			
Administration			
Departmental Administrator	1	1	1
Development Director	1	1	1

Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2008-09**

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Development Manager	1	1	1
Senior Administrative Assistant	1	1	1
	<hr/> 4	<hr/> 4	<hr/> 4
Public Facilities			
Development Manager	1	1	1
Landscape Planner	1	1	1
Senior Landscape Planner	1	1	1
	<hr/> 3	<hr/> 3	<hr/> 3
Planning			
Administrative Assistant	1	1	1
Assistant Planning Director	0	1	1
Associate Planner	10	11	9
Office Specialist	2	2	2
Permit Technician	2	2	2
Planning Aide	1	1	0
Planning Compliance Inspector	1	0	0
Planning Director	1	1	1
Principal Planner	3	2	2
Senior Planner	6	6	6
	<hr/> 27	<hr/> 27	<hr/> 24
Building			
Administrative Assistant	1	1	1
Building Inspection Manager	1	1	1
Building Official	1	1	1
Building Plans Examiner	1	1	1
Permit Technician	3	3	3
Plan Check and Permit Services Manager	1	1	0
Senior Combination Building Inspector	7	7	5
Senior Permit Technician	1	1	1
Supervising Building Inspector	1	1	1
Supervising Plan Check Engineer	3	2	2
	<hr/> 20	<hr/> 19	<hr/> 16
Engineering			
Administrative Assistant	1	1	1

Summary of Personnel and Organizational Changes Citywide***Fiscal Year 2008-09***

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Administrative Technician	0	1	1
Assistant City Engineer	2	2	2
Assistant Engineer	5	6	5
Associate Civil Engineer	9	9	6
Associate Engineer	3	3	3
City Engineer	1	1	1
Engineering Aide	2	2	1
Engineering Assistant	5	4	3
Environmental Water/Wastewater Engineer	1	1	1
Office Specialist	3	2	2
Permit Technician	1	1	1
Plan Check Engineer	1	1	1
Principal Engineer	6	6	6
Public Works Inspector	1	1	1
Senior Associate Civil Engineer	3	3	4
Senior Associate Engineer	1	1	1
Senior Public Works Inspector	3	2	2
Supervising Public Works Inspector	0	1	1
Survey Party Chief	2	2	2
Survey Technician	2	2	2
Traffic/Transportation Manager	1	1	1
Transportation Programs Manager	0	1	0
	<hr/>	<hr/>	<hr/>
	53	54	48
<i>Total Development Agency</i>	<i>107</i>	<i>107</i>	<i>95</i>
<u>Fire Department</u>			
<u>Administration</u>			
Administrative Assistant	1	1	0
Administrative Specialist	0	0	1
Fire Chief	1	1	1
Office Assistant	1	1	1

Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2008-09**

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Office Specialist	0	0	1
Senior Administrative Assistant	1	1	1
	<hr/> 4	<hr/> 4	<hr/> 5
Bureau of Operations			
Administrative Specialist	1	1	0
Deputy Fire Chief	1	1	0
Fire Battalion Chief	0	6	6
Fire Battalion Supervisor	6	0	0
Fire Captain	32	32	32
Fire Engineer	30	30	30
Firefighter	60	60	60
Office Specialist	1	1	0
Senior Deputy Fire Chief	0	0	1
	<hr/> 131	<hr/> 131	<hr/> 129
Bureau of Fire Prevention			
Administrative Assistant	1	1	1
Deputy Fire Chief	1	1	1
Fire Captain	1	1	1
Fire Prevention Inspector	2	2	2
Fire Protection Analyst	1	1	0
Fire Safety Specialist	4	4	4
Office Assistant	1	1	1
Permit Technician	2	2	2
Plan Checker	1	1	1
	<hr/> 14	<hr/> 14	<hr/> 13
Bureau of Technical Services/E.M.S.			
Administrative Assistant	1	1	1
Deputy Fire Chief	1	1	1
EMS/Nurse Administrator	1	1	1
Fire Captain	1	1	1
Office Specialist	1	1	0
	<hr/> 5	<hr/> 5	<hr/> 4
Bureau of Emergency Management			
Emergency Manager	1	1	1

Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2008-09**

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Office Specialist	<u>0</u>	<u>0</u>	<u>1</u>
	1	1	2
Total Fire Department	155	155	153
<u>Police Department</u>			
Office of the Police Chief			
Deputy Police Chief	1	1	1
Detective	1	1	1
Management Analyst	1	1	1
Police Chief	1	1	1
Police Sergeant	<u>2</u>	<u>2</u>	<u>2</u>
	6	6	6
Police Administration			
Administrative Assistant	1	1	2
Crime Analysis Supervisor	1	1	1
Crime Analyst	1	1	1
Crime Prevention Specialist	4	4	0
Payroll Clerk	0	0	1
Police Administrative Services Manager	0	0	1
Police Captain	0	1	1
Police Corporal	2	2	2
Police Grants Analyst	1	1	0
Police Lieutenant	1	0	0
Police Officer	3	3	3
Police Sergeant	<u>1</u>	<u>1</u>	<u>1</u>
	15	15	13
Police Services			
Administrative Assistant	2	2	1
Communications Supervisor	10	0	0
Crime Prevention Specialist	0	0	2
Office Assistant	1	1	1
Operations Supervisor	1	0	0
Payroll Clerk	1	1	0

Summary of Personnel and Organizational Changes Citywide***Fiscal Year 2008-09***

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Police Administrative Services Manager	1	1	0
Police Records Specialist	15	14	10
Police Records Supervisor	2	2	2
Public Safety Dispatcher/Senior Public Safety Dispatcher	31	0	0
Senior Police Records Specialist	2	2	2
	<u>66</u>	<u>23</u>	<u>18</u>
Special Operations Bureau			
Assistant Communications Manager	0	0	2
Communications Manager	0	0	1
Communications Supervisor	0	10	8
Detective	0	1	1
Helicopter Mechanic	0	1	1
Operations Supervisor	0	1	0
Police Corporal	0	10	10
Police Lieutenant	0	1	1
Police Officer	0	19	19
Police Sergeant	0	2	2
Police Technician	0	2	2
Public Safety Dispatcher/Senior Public Safety Dispatcher	0	31	31
Senior Helicopter Mechanic	0	1	1
	<u>0</u>	<u>79</u>	<u>79</u>
Uniform Bureau			
Administrative Assistant	1	1	1
Crime Prevention Specialist	1	1	1
Detective	2	1	1
Helicopter Mechanic	1	0	0
Police Captain	1	1	1
Police Corporal	31	21	21
Police Grants Analyst	0	0	1
Police Lieutenant	6	5	5
Police Officer	111	92	92

*Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2008-09*

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Police Sergeant	20	18	18
Police Technician	17	17	15
Senior Helicopter Mechanic	1	0	0
	<hr/> 192	<hr/> 157	<hr/> 156
Police Investigations			
Asset Forfeiture/Fiscal Coordinator	1	1	1
Detective	27	27	27
Evidence Technician	2	2	2
Forensic Specialist	8	8	8
Forensic Supervisor	1	1	1
Lead Forensic Specialist	1	1	1
Police Captain	1	1	1
Police Corporal	4	4	4
Police Lieutenant	2	2	2
Police Officer	8	8	8
Police Records Specialist	4	4	4
Police Sergeant	5	5	5
Police Technician	3	4	5
	<hr/> 67	<hr/> 68	<hr/> 69
Total Police Department	346	348	341
 <u>Public Works/Community Services</u>			
Administration			
Administrative Assistant	1	1	1
Administrative Officer	1	1	1
Management Analyst	1	1	0
Office Specialist	2	2	2
Public Works/Community Services Director	1	1	1
Senior Administrative Assistant	1	1	1
	<hr/> 7	<hr/> 7	<hr/> 6
Recreation and Community Services			
Administrative Assistant	1	1	1

Summary of Personnel and Organizational Changes Citywide***Fiscal Year 2008-09***

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Office Specialist	3	3	3
Recreation/Community Services Director	1	1	1
Recreation/Community Services Coordinator	7	7	7
Recreation/Community Services Manager	3	3	2
Recreation/Community Services Supervisor	4	4	3
Senior Recreation/Community Svcs Supervisor	6	6	5
	<u>25</u>	<u>25</u>	<u>22</u>
Library			
Administrative Assistant	1	1	1
Associate Library Director	1	1	1
Librarian	4	4	4
Library Assistant	1	1	1
Library Clerk	11	11	11
Library Director	1	1	1
Office Specialist	1	1	1
Senior Librarian	2	2	2
Senior Library Assistant	4	4	4
Senior Library Clerk	2	2	2
Supervising Librarian	5	5	5
Supervising Library Clerk	2	2	2
	<u>35</u>	<u>35</u>	<u>35</u>
Museum			
Museum Curator	2	2	2
Museum Director	1	1	1
	<u>3</u>	<u>3</u>	<u>3</u>
Parks and Maintenance			
Custodial Services Supervisor	0	1	1
Custodian	8	8	8
Facilities Maintenance Specialist	1	0	0
Facilities Maintenance Supervisor	0	1	1
Facilities Maintenance Technician	1	1	1
Facilities Services Coordinator	1	0	0
Irrigation Conservation Specialist	0	1	1

Summary of Personnel and Organizational Changes Citywide***Fiscal Year 2008-09***

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Maintenance Worker	15	18	18
Office Specialist	2	2	2
Park Maintenance Technician	6	6	6
Parks and Maintenance Director	1	1	1
Parks and Maintenance Manager	4	4	4
Parks and Maintenance Specialist	4	0	0
Parks and Maintenance Supervisor	0	4	4
Senior Electrician	2	2	2
Senior Facilities Maintenance Technician	1	1	1
Senior Facilities Maintenance Worker	1	1	1
Senior Park Maintenance Technician	2	2	2
Senior Park Maintenance Worker	7	8	8
Senior Street Maintenance Technician	3	3	3
Senior Street Maintenance Worker	9	9	9
Street Maintenance Specialist	2	0	0
Street Maintenance Supervisor	0	2	2
Street Maintenance Technician	8	8	8
	<hr/>	<hr/>	<hr/>
Utilities/Solid Waste	78	83	83
Administrative Assistant	0	1	1
Administrative Technician	1	1	1
Assistant Engineer	2	3	3
Assistant Solid Waste Director	0	1	1
Assistant Utilities Director	0	1	1
Assistant Utilities Director/Engineering	1	0	0
Assistant Utilities Director/Operations	2	0	0
Assistant Utilities Director/Solid Waste	1	0	0
Associate Engineer	0	1	1
Cross Connection Control Specialist	0	1	1
Engineering Assistant	1	0	0
Engineering Assistant/GIS	1	1	1
Environmental Programs Manager	1	1	1

Summary of Personnel and Organizational Changes Citywide***Fiscal Year 2008-09***

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Maintenance Worker/Meter Reader	4	4	2
Management Analyst	0	0	1
Office Specialist	7	6	6
Principal Engineer	2	2	2
Senior Associate Engineer	1	2	2
Senior Environmental Technician	2	2	2
Senior Solid Waste Collector	59	61	61
Senior Utilities Technician	5	5	6
Solid Waste Collector	20	20	20
Solid Waste Maintenance Worker	3	4	4
Solid Waste Manager	1	1	1
Solid Waste Service Representative	2	2	2
Solid Waste Specialist	4	0	0
Solid Waste Supervisor	0	4	5
Utilities & Solid Waste Director	0	1	1
Utilities Director	1	0	0
Utilities Maintenance Worker	12	13	13
Utilities Operations Manager	1	2	2
Utilities Project Manager	3	1	1
Utilities Service Representative	2	2	4
Utilities Systems Specialist	4	0	0
Utilities Supervisor	0	4	4
Utilities Technician	11	13	13
Water Production Operator	3	3	3
Water Production Manager	0	1	1
Water Production Specialist	2	0	0
Water Production Supervisor	0	2	2
Water Quality Specialist	2	2	2
Water/Wastewater Technician	1	1	1
Welder	2	2	2
	<u>164</u>	<u>171</u>	<u>174</u>

Summary of Personnel and Organizational Changes Citywide**Fiscal Year 2008-09**

Equipment Services	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Administrative Technician	1	1	1
Communications Technician	1	1	1
Equipment Mechanic	7	7	7
Equipment Service Technician	2	2	2
Equipment Services Director	1	1	1
Equipment Services Manager	0	1	1
Inventory Assistant	3	3	3
Lead Mechanic	2	2	2
Maintenance Worker	1	1	1
Parts Specialist	1	1	1
Senior Equipment Mechanic	9	10	10
Senior Fire Equipment Mechanic	1	1	1
	<u>29</u>	<u>31</u>	<u>31</u>
<i>Total Public Works/Community Services Agency</i>	<i>341</i>	<i>355</i>	<i>354</i>
<u>Housing Department</u>			
Administration			
Account Technician	1	1	0
Departmental Administrator	1	1	1
Housing & Neighborhood Revitalization Director	1	1	1
Office Assistant	1	1	1
Senior Administrative Assistant	1	1	1
	<u>5</u>	<u>5</u>	<u>4</u>
Code Enforcement			
Account Clerk	1	1	1
Administrative Technician	1	1	1
Code Enforcement Attorney	1	1	1
Code Enforcement Director	1	1	1
Code Enforcement Manager	1	1	1
Code Enforcement Officer	7	7	7
Management Analyst	1	1	1

Summary of Personnel and Organizational Changes Citywide***Fiscal Year 2008-09***

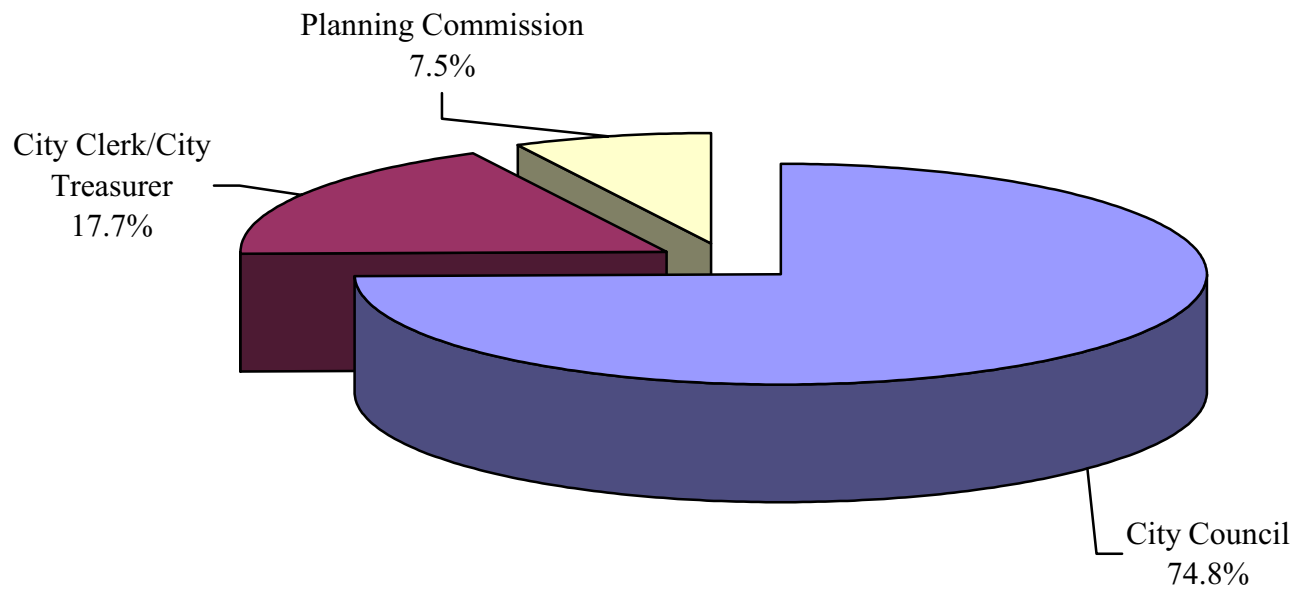
	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Office Specialist	1	1	1
Senior Code Enforcement Officer	3	3	3
Supervising Code Enforcement Officer	2	2	2
	<hr/>	<hr/>	<hr/>
Housing Development/Grants Administration	19	19	19
Administrative Aide	0	0	1
Housing Manager	1	1	1
Project Coordinator	1	1	1
Senior Project Manager	1	1	1
	<hr/>	<hr/>	<hr/>
	3	3	4
Neighborhood Revitalization			
Administrative Aide	1	1	0
Administrative Specialist	1	1	1
Management Analyst	1	1	1
Neighborhood Improvement Specialist	3	3	3
Office Specialist	1	1	1
Senior Neighborhood Improvement Specialist	1	1	1
Senior Project Manager	1	1	1
	<hr/>	<hr/>	<hr/>
	9	9	8
Quiet Home Program			
Housing Manager	1	1	1
Office Assistant	1	1	0
Office Specialist	1	1	1
Project Coordinator	1	1	1
Senior Management Analyst	0	0	1
Senior Project Coordinator	1	1	1
	<hr/>	<hr/>	<hr/>
	5	5	5
<i>Total – Housing Agency</i>	<i>41</i>	<i>41</i>	<i>40</i>
 <u>Redevelopment Department</u>			
Office Specialist	1	1	1
Project Manager	1	1	1
Redevelopment Director	1	1	1

Summary of Personnel and Organizational Changes Citywide***Fiscal Year 2008-09***

	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Redevelopment Manager	0	1	1
Senior Administrative Assistant	1	1	1
Senior Project Manager	1	0	0
<i>Total – Redevelopment Department</i>	<u>5</u>	<u>5</u>	<u>5</u>
<u>Economic Development</u>			
Economic Development Coordinator	2	2	2
Economic Development Director	1	1	1
Economic Development Manager	1	1	1
Senior Administrative Assistant	1	1	1
<i>Total – Economic Development Department</i>	<u>5</u>	<u>5</u>	<u>5</u>
<i>Total Full-time Positions Citywide</i>	<i>1,111</i>	<i>1,126</i>	<i>1,101</i>

Citywide

Total Funds: \$472,927
General Fund: \$472,927



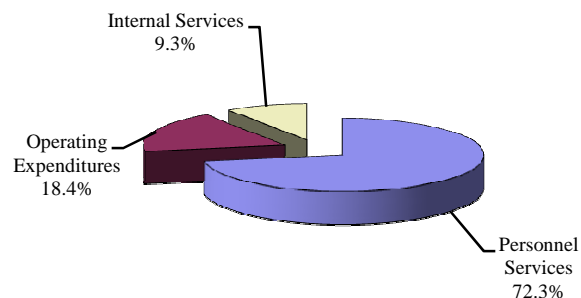
AGENCY SUMMARY FOR FISCAL YEAR 2008-09

Citywide

Agency includes the elected officials: the Mayor and four City Council members, which serve as the legislative or policy making body of the City, the City Treasurer and the City Clerk, as well as the appointed Planning Commissioners.

Adopted Budget Expenditures

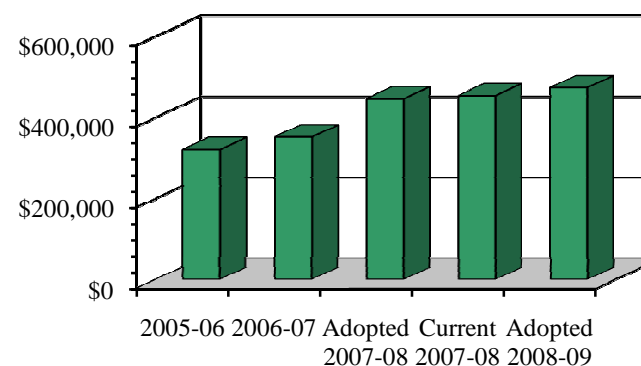
\$472,927



Service Objective:

To maintain Ontario's leadership role in the Inland Empire by continuing to invest in the growth and evolution of the area's economy while providing a balance of jobs, housing, and educational and recreational opportunities for residents in a safe, well-maintained community.

Expenditures



Budget

<u>Expenditures Category</u>	<u>FY 2005-06</u>	<u>FY 2006-07</u>	<u>Adopted FY 2007-08</u>	<u>Current FY 2007-08</u>	<u>Adopted FY 2008-09</u>	<u>% Change to Adopted 07-08</u>
Personnel Services	\$ 226,315	\$ 257,991	\$ 318,458	\$ 325,358	\$ 342,167	7.4%
Operating Expenditures	\$ 60,357	\$ 53,157	\$ 84,425	\$ 85,072	\$ 86,859	2.9%
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Internal Services	\$ 34,067	\$ 40,215	\$ 42,595	\$ 42,695	\$ 43,901	3.1%
Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 320,739	\$ 351,363	\$ 445,478	\$ 453,125	\$ 472,927	6.2%
Annual Percentage Change		9.5%	26.8%	1.7%	4.4%	
Annual Amount Change		\$ 30,624	\$ 94,115	\$ 7,647	\$ 19,802	

Historical data may reflect fluctuations due to organizational restructuring.

**Citywide
2008-09 Department Summary**

Department Title (Department ID)	Detail Book Page Number	2005-06 Actual	2006-07 Actual	2007-08 Adopted Budget	2007-08 Current Budget	2008-09 Adopted Budget	% Change to Adopted Budget 2007-08
City Council (001)	34	\$ 243,544	\$ 264,043	\$ 330,778	\$ 336,425	\$ 353,797	7.0%
City Treasurer/City Clerk (003)	36	55,259	64,696	79,650	81,650	83,525	4.9%
Planning Commissioners (002)	38	<u>21,936</u>	<u>22,625</u>	<u>35,050</u>	<u>35,050</u>	<u>35,605</u>	1.3%
TOTAL CITYWIDE		<u>\$ 320,739</u>	<u>\$ 351,363</u>	<u>\$ 445,478</u>	<u>\$ 453,125</u>	<u>\$ 472,927</u>	6.2%

Historical data may reflect fluctuations due to organizational restructuring.

