

CITY OF ONTARIO

CLASS CODE 3115 GROUP 4  
DEPARTMENT REVIEW [Signature] DATE 8-15-94  
PERSONNEL APPROVAL [Signature]  
EFFECTIVE DATE 8/15/94  
SUPERSEDES 11/91

DETECTIVE

DEFINITION

Under general supervision, this position is responsible for conducting follow-up investigations of major crimes in which the perpetrator is unknown or more intense work is needed. When assigned to uniform duty, this position performs crime scene investigation duties and supervisory duties. Employees of this class work independently and must make decisions regarding legal sufficiency of evidence to dispose of cases under investigation. They may consult with a superior on more difficult and unusual cases. Work is subject to periodic checks and is reviewed through observation, study of written reports and case clearance rates.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Prepares and presents cases to the district attorney for prosecution; interviews victims, witnesses and suspects; develops and maintains confidential sources of information to assist in investigative activities; provides assistance to patrol officers in situations requiring support personnel; recovers stolen property; maintains surveillance of suspected criminals in furtherance of investigative efforts; assists subordinates; testifies in court; identifies, gathers and preserves physical evidence for analysis by appropriate experts; responds as directed to major crime scenes where they may take charge of investigative efforts; maintains records and prepares reports; operates city vehicles and other equipment appropriate to area of assignment. Investigators assigned to the uniform bureau are assigned where necessary by the patrol lieutenant to perform any of the duties above or general patrol duties when necessary.

OTHER JOB RELATED DUTIES

Performs other job related duties and responsibilities as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Minimum:

Five (5) years of sworn California law enforcement experience, three (3) of which must be with the Ontario Police Department and must include completion of one full year as a Corporal; thirty (30) semester units or forty-five (45) quarter units of college-level course work, or any equivalent combination of P.O.S.T. training/education units.

Knowledges: Considerable knowledge of controlling laws and ordinances, particularly those of arrest, search and seizure; considerable knowledge of the principles and techniques of interrogation; knowledge of criminal investigation principles and techniques; (continued)

Detective

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Ability to: communicate effectively both orally and in writing; gather, analyze and evaluate facts and draw logical conclusions; obtain information through interview and interrogation; plan, assign, and supervise the work of subordinates; establish, foster and maintain positive, harmonious working relationships with other employees, officials and the public; perform all essential job functions.

License or Certificate: valid California driver's license.