



SENIOR PARK MAINTENANCE TECHNICIAN

AGENCY/DEPARTMENT:
Public Works/Parks and Maintenance

Approved By HR Director: *[Signature]*

Date Approved: *9/1/04*

Date of Last Revision:

Reports to: Parks & Maintenance Specialist

Supervises: N/A

Conflict of Interest Code Filer:

JOB SUMMARY: Under general supervision, leads and participates in the work of a crew of skilled and unskilled workers in the performance of a variety of park maintenance and construction work; performs specialized technical work that may require certification or licensing; and performs other related work as necessary.

EXAMPLES OF ESSENTIAL FUNCTIONS:

1. Leads a work crew, conducts training, coordinates work assignments with crew, reviews finished work and oversees worksite safety.
2. Operates and maintains skip loaders, trenchers, riding mowers, brush chipper and other small equipment used in parks and parkway maintenance.
3. Installs, adjusts and maintains irrigation systems and conducts backflow testing and repair.
4. Sprays herbicides, weeds, edges, trims shrubs and trees.
5. Records and prepares reports related to area of assignment.
6. Monitors and maintains computerized irrigation system.
7. May fill in during the absence of a supervisor.
8. May assist and lead in completing special projects as required.

QUALIFICATION GUIDELINES:

EDUCATION: High School diploma or recognized equivalent.

EXPERIENCE: Four years in park maintenance, building construction and other public service activities.

KNOWLEDGE OF:

- Tools, equipment and supplies used in park systems maintenance, tree maintenance and light construction work.
- Herbicides and chemicals used in park maintenance operations.
- Safety procedures and practices relating to park maintenance and tree maintenance operations.
- Construction methods and techniques.

ABILITY TO:

- Coordinate activities with other employees and agencies and oversee the work of subordinates.
- Maintain routine records and prepare routine reports.
- Use and care for tools and equipment appropriate to the nature of assignment.
- Carry out oral and written directions.
- Establish and maintain cooperative working relationships.
- Operate heavy equipment and small power and hand tools.

- Communicate effectively both orally and in writing.
- Read and interpret blueprints.
- Calculate water flow rates for proper piping requirements.

LICENSES:

- Valid Class B CA drivers license with appropriate endorsement to area of assignment and acceptable driving record.

CERTIFICATIONS:

- License or certification required for area of assignment (e.g., State of California Qualified Applicator Certificate, American Water Works Association Backflow Prevention Assembly General Tester Certificate).

SPECIAL REQUIREMENTS:

- May be required to return to work during non-business hours in an emergency situation.
May be required to perform work on a scheduled stand-by assignment.

DESIRABLE:

FLSA Exemption Status: Non-Exempt

Employee Unit: American Federation of State, County and Municipal Employees

DOT Program Participant:

Job Family: Parks and Maintenance - Parks

Career Progression:

- Maintenance Worker
- Senior Park Maintenance Worker
- Park Maintenance Technician
- Senior Park Maintenance Technician
- Parks & Maintenance Specialist