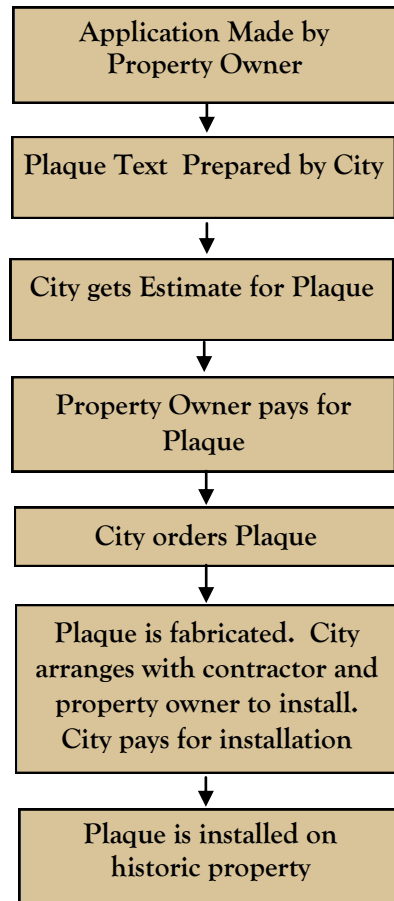


## Overview of Plaque Process



For more information on the City of Ontario's Historic Plaque Program contact:

City of Ontario  
Planning Department

303 East B Street  
Ontario, CA 91764

Phone: 909 395-2036

## Informational Resources:

### City of Ontario

<http://www.ci.ontario.ca.us/>

### National Park Service

Secretary of Interior Standards for the  
Treatment of Historic Properties

[www.nps.gov/history/hps/tps/standguide/index.htm](http://www.nps.gov/history/hps/tps/standguide/index.htm)

### Office of Historic Preservation

<http://ohp.parks.ca.gov/>

## Other Handouts in This Series:

- Certificate of Appropriateness & Waivers
- Historic Landmark Designations
- Mills Act Contract
- Window Replacement Design & Review Process

# HISTORIC PLAQUES



City of  
Ontario  
Planning  
Department

July 2011

# HISTORIC PLAQUES

The City of Ontario has created a plaque program to recognize designated historic properties. The plaques are made of bronze with raised letters and are eight inches (8") tall by ten inches (10") wide. The plaques typically have the name of the building or structure, the date of designation, the landmark number or district name, and a brief description of the property and its significance.

Any owner of a historic property may purchase a plaque for their designated property and the City will pay the cost of installing the plaque.

## Why would I want a historic plaque?

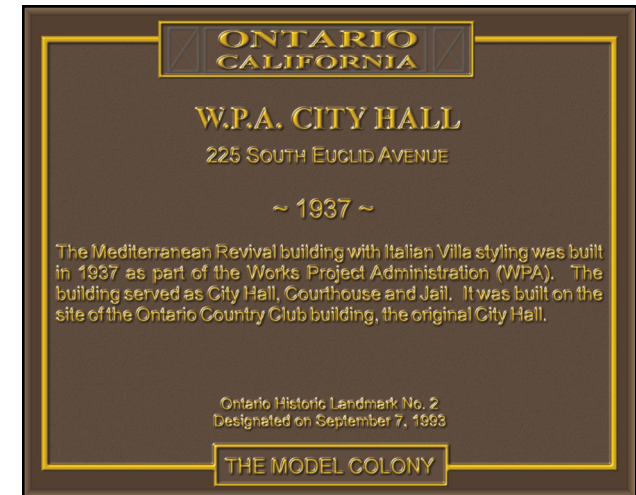
An owner of a historic building may want a historic plaque to explain why their property is architecturally or historically significant to those who visit their property and future generations. The bronze plaque is attractive and adds a level of prestige to your property. It says you are proud to be the current steward of this historic resource.



## How do I apply for a historic plaque?

The property owner of a locally designated historic property (landmark or contributor within a district) may apply for a historic plaque with the Ontario Planning Department. City staff will research the property and prepare a draft of the plaque text for the property owners review. Once the content of the plaque is agreed upon by both the City and the property owner, the City receives a formal estimate for the plaque. After the property owner makes a check payable to the City for the purchase of the plaque, the plaque is ordered. Once the plaque has been fabricated, the City arranges with the property owner and the contractor to meet on-site for plaque installation. The location of the plaque should be on the building near the front entry and visible to the public. The City pays for installation of the plaque. On average, completion of a plaque request will take 12 weeks to complete from application to installation.

There are approximately two dozen historic properties that have received plaques as of 2008.



*Sample of bronze plaque*



*Plaque location at entry to home*