



**City of Ontario
Planning Department**
303 East "B" Street
Ontario, CA 91764
Phone: (909) 395-2036
Fax: (909) 395-2420

Lodging House Permit Application

GENERAL INFORMATION (print or type)

Property Owner: _____
Address: _____
Telephone No.: _____ Email: _____

Applicant: _____
Address: _____
Telephone No.: _____ Email: _____

Applicant's Representative: _____
Address: _____
Telephone No.: _____ Email: _____

(For staff use only)

File No.: _____

Related Files: _____

Date: _____
Rec'd by: _____
Fees Paid: _____
Receipt No.: _____
Action Taken: ☐ Approved ☐ Denied
By: _____
Date: _____

TYPE OF HOUSING USE

☐ Boarding House ☐ Lodging or Rooming House ☐ Transitional Shelter Housing ☐ Community Care Facility (six or more)

BUSINESS INFORMATION

Business Name: _____
Business Address: _____
Telephone No.: _____ Fax No.: _____
Email: _____
*Business Contact: _____ Title: _____ Phone Number: _____

APPLICANT INFORMATION

Do you ☐ own ☐ rent or ☐ lease the property?
Number of parking spaces provided on the property: _____
Are you aware of any illegal alterations and/or additions done to this property or home? ☐ Yes ☐ No
If "Yes," please explain: _____
*Parolee's name: _____ (*Only One Parolee Allowed Per Dwelling.)
Parolee's Officer name & phone number: _____
Current residence address: _____
Residence telephone no.: () _____
Date of birth: _____ California Driver's License or ID No.: _____
Place of birth: _____

APPLICANT CRIMINAL HISTORY

Have you ever been arrested or detained by the police (excluding traffic violations)? ☐ Yes ☐ No
If yes, provide the following details (*attach additional sheets if necessary*):

1. Crime Charged: _____
Police Agency: _____
Date: _____ Disposition of Case: _____
2. Crime Charged: _____
Police Agency: _____
Date: _____ Disposition of Case: _____

APPLICANT AFFIDAVIT

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF ONTARIO)

I, _____, being duly sworn, depose and say that I am the applicant in the foregoing application, that I have read the foregoing application and know the content thereof and state that the same is true and correct to the best of my knowledge and belief.

Applicant Signature

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss
CITY OF ONTARIO)

On _____ before me, _____,
(Date) (insert name and title of the officer)

Notary Public, personally appeared _____,
Name(s) of Signer(s)

Who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signatures(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

Place Notary Seal Above

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RESIDENTS DISCLAIMER

(All Residents of the Home are Required to Complete this Section)

I have been advised that a Parolee may be living in this residence in the future.

1. SIGNATURE: _____
PRINT NAME: _____ Date: _____
Date of Birth (DOB): _____
2. SIGNATURE: _____
PRINT NAME: _____ Date: _____
Date of Birth (DOB): _____
3. SIGNATURE: _____
PRINT NAME: _____ Date: _____
Date of Birth (DOB): _____
4. SIGNATURE: _____
PRINT NAME: _____ Date: _____
Date of Birth (DOB): _____
5. SIGNATURE: _____
PRINT NAME: _____ Date: _____
Date of Birth (DOB): _____
6. SIGNATURE: _____
PRINT NAME: _____ Date: _____
Date of Birth (DOB): _____

APPROVAL SIGNATURES

	<i>Approved</i>	<i>Denied</i>	<i>Signature</i>	<i>Date</i>
Planning Department: <i>(Counter)</i>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Building Department: <i>(Counter/Shear)</i>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Police Department: <i>(Higbee/Alvarez)</i>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Fire Department: <i>(Deputy Fire Marshal)</i>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Code Enforcement: <i>(Bonett/McNight)</i>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Business License: <i>(Simmons/ Precie)</i>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Solid Waste: <i>(Dominguez/Duran)</i>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Engineering: <i>(Counter)</i>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

CONDITIONS OF APPROVAL**1. Special Conditions:**

2. If Denied, Reasons for Denial:

1. Resident, any members of the resident's household or a guest or other person under the resident's control shall not engage in criminal activity, including drug-related criminal activity, on or near the said premises. "Drug-related criminal activity" means the illegal manufacture, sale, distribution, use, or possession with intent to manufacture, sell, distribute, or use of a controlled substance (as defined in Section 102 of the Controlled Substance Act [21 U.S.C. 802]).

2. Resident, any member of the resident's household or a guest or other person under the resident's control shall not engage in any act intended to facilitate criminal activity, including drug-related criminal activity, on or near the said premises.

3. Resident or members of the household will not permit the dwelling unit to be used for, or to facilitate criminal activity, including drug-related criminal activity, regardless or whether the individual engaging in such activity is a member of the household, or a guest.

4. Resident, any member of the resident's household or a guest, or another person under the resident's control shall not engage in the unlawful manufacturing, selling, using, storing, keeping, or giving of a controlled substance as defined in Health & Safety Code ' 11350, et seq., at any locations, whether on or near the dwelling unit premises or otherwise.

5. Resident, any member of the resident's household, or a guest or another person under the resident's control shall not engage in any illegal activity, including: prostitution as defined in Penal Code '647(b); criminal street gang activity, as defined in Penal Code '186.20 et seq.; assault and battery, as prohibited in Penal Code '240; burglary, as prohibited in Penal Code '459; the unlawful use and discharge of firearms, as prohibited in Penal Code '245; sexual offenses, as prohibited in Penal Code '269 and 288, or any breach of the lease agreement that otherwise jeopardizes the health, safety and welfare of the landlord, his agent or other tenant or involving imminent or actual serious property damage.

6. **VIOLATION OF THE ABOVE PROVISIONS SHALL BE A MATERIAL AND IRREPARABLE VIOLATION OF THE LEASE AND GOOD CAUSE FOR IMMEDIATE TERMINATION OF TENANCY.** A single violation of any of the provisions of this added addendum shall be deemed a serious violation and a material and irreparable non-compliance. It is understood that a single violation shall be good cause for termination of the lease. Unless otherwise provided by law, proof of violation shall not require criminal conviction, but shall be by a preponderance of the evidence.

7. In case of conflict between the provisions of this addendum and any other provisions of the lease, the provisions of the addendum shall govern.

8. This LEASE ADDENDUM is incorporated into the lease executed or renewed this day between Owner and Resident.

Resident Signature

Date: _____

Manager's Signature

Date:

ADICIONAL ARRENDAMIENTO PARA TENER VIVIENDAS LIBRE DE DROGAS

Cuando se considere entrar o renovar el arrendamiento para una unidad de vivienda identificada en el arrendamiento, el Dueño y el Residente, estaran de acuerdo con lo siguiente:

1. El residente, cualquier miembro de su familia, invitado, o cualquier otra persona bajo el control del residente, no debera comprometerse o permitir ningun actividad criminal, incluyendo actividades criminales relacionada con drogas, en la unidad, o en cualquier otro lugar en o serca de la propiedad; o cualquier otra actividad ilegal en la unidad, serca de o en la propiedad. Actos criminales relacionados a drogas se refiere a la fabricación, venta, distribución, uso o posesión con intencion de fabricar, vender, distribuir o usar ilegalmente sustancias controladas (como definida en la Seccion 102 del Acto de Sustancias Controladas 21 U.S.C. 802). Este parrafo tambien se dirige a toda persona mencionada anteriormente quien facilite cualquier acto criminal incluyendo actividades relacionadas con drogas.

2. El residente, cualquier miembro de su familia, invitado, o cualquier otra persona bajo el control del residente, **no debera comprometerse en cualquier actividad que facilita actos criminales, incluyendo actividades criminales relacionadas con drogas**, serca de o en la propiedad.

3. El residente, o miembros de la familia, **no permitira que la unidad se use para asistir o cometer cualquier actividades criminales incluyendo actividades relacionados con drogas**, sin deferenciar si la persona es miembro de la casa o invitado.

4. Residente o miembro de la familia no se comprometara en la fabricación, venta, uso, acumulación, o distribución de drogas ilegales y sustancias controladas, como definidas bajo las Estatuas Revisadas del Estado de California Codigo 11350 H&S, en ningun lugar, en o serca de la propiedad, o de ningun otro modo.

5. Residente, cualquier miembro de la familia o invitado, o cualquier otra persona bajo el control del residente, **no se puede envolver en actos ilegales, actividades sobre prostitución, definidas bajo las estatuas California Codigo 647 b PC, actividades tocante a pandillas de las calles, definidas bajo las estatuas California Codigo 186.20 PC , amenazar o intimidar, como definido bajo las estatuas California Codigo 422 PC, asaltos prohibidos bajo las estatuas California Codigo 240 PC y 242 PC**, incluyendo pero no limitado a ilegalmente descargar una arma de fuego en o serca de la propiedad (California Codigo 245 PC). Cualquier infracción del arrendamiento que pone en peligro la salud, seguridad, y bienestar de el dueño, su agentes, o otro inquilino, o propenso a ocurir o causar dano grave a la propiedad.

6. **VIOLACIONES DE LAS CONDICIONES MENCIONADAS ANTERIORMENTE SERA CONSIDERADO VIOLACIÓN MATERIAL Y INCURABLE DE LOS TERMINOS DEL ARRENDAMIENTO Y CAUSARA LA CANCELACIÓN INMEDIATA DEL ARRENDAMIENTO.** Una infraccion de cualquiera de las condiciones de este adición al arrendamiento sera considerada una violación incurable de los terminos del arrendamiento. Es entendido y esta de acuerdo que solamente una violación de los terminos sera suficiente para cancelar inmediatamente su arrendamiento. Almenos que la ley especifique diferentemente, no sera necesario que sea declarado culpable la ley, solamente que exista evidencia preponderante.

7. En caso de conflicto entre los terminos de esta adición y cualquier otra condición del arrendamiento, las condiciones de esta adición govaran.

8. Esta adición sera incorporada al arrendamiento que se comienza o se renueva este dia entre Dueño y Residente.

Residente Fecha: _____

Manejador Fecha: _____

FOR CITY USE ONLY

Required information with permit application:

- ☐ Fully completed, signed and notarized application.
- ☐ Description/definition of services to be provided.
- ☐ A Site Plan showing the designated parking space(s) for resident(s).
- ☐ A current Floor Plan of the house.
- ☐ Written proof that the applicant is at least eighteen (18) years of age.
- ☐ Written proof that the person designated by the applicant, corporation or partnership to act as its responsible Managing Officer in charge of the premises, is at least eighteen (18) years of age.
- ☐ Completed Home Occupation – Business License Application.
- ☐ Completed (Attached Form): “Crime Free Lease Addendum” form.
- ☐ Application Fee: \$115.00 (Check or Cash Only, Payable to: **“City of Ontario”**)

Note: This application is required to be updated and on file with the Planning and Police Department if any change of residency occurs.