



Homeless Prevention and Rapid Re-Housing Program Substantial Amendment to the 2008-2009 One-Year Action Plan

May 13, 2009

**Prepared by the
City of Ontario Housing and Neighborhood Revitalization Agency
208 W. Emporia St.
Ontario, CA 91762
(909) 395-2006**

**CITY OF ONTARIO
HPRP SUBSTANTIAL AMENDMENT TO THE
2008-2009 ONE-YEAR ACTION PLAN**

TABLE OF CONTENTS

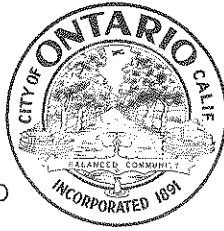
A.	General Information.....	1
B.	Citizen Participation.....	2
C.	Distribution and Administration of Funds	3
D.	Collaboration.....	5
E.	Estimated Budget Summary	7
F.	Authorized Signature	9

CERTIFICATIONS

APPENDIX A

EXECUTIVE TRANSMITTAL LETTER

CITY OF



ONTARIO

303 EAST "B" STREET, CIVIC CENTER

ONTARIO

CALIFORNIA 91764-4105

(909) 395-2000
FAX (909) 395-2070

PAUL S. LEON
MAYOR

JIM W. BOWMAN
MAYOR PRO TEM

ALAN D. WAPNER
SHEILA MAUTZ
DEBRA DORST-PORADA
COUNCIL MEMBERS

May 12, 2009

GREGORY C. DEVEREAUX
CITY MANAGER

MARY E. WIRTES, MMC
CITY CLERK

JAMES R. MILHISER
TREASURER

Office of Special Needs Assistance Programs
U.S. Department of Housing and Urban Development
Robert C. Weaver Building
451 Seventh Street, SW, Room 7262
Washington, DC 20410
Attn: Homelessness Prevention and Rapid Re-Housing Program

SUBJECT: CITY OF ONTARIO HOMELESSNESS PREVENTION AND RAPID RE-
HOUSING PROGRAM (HPRP) SUBSTANTIAL AMENDMENT TO THE
2008-2009 ONE-YEAR ACTION PLAN

To Whom It May Concern:

On behalf of the City of Ontario, I am pleased to submit one (1) original copy of the City of Ontario's Homelessness Prevention and Rapid Re-Housing Program (HPRP) Substantial Amendment to the 2008-2009 One-Year Action Plan.

The City of Ontario looks forward to working in partnership with HUD to develop and implement the programs described in the Substantial Amendment to address identified needs and priorities within Ontario.

Should you require additional information or clarification regarding the City's HPRP Substantial Plan, please contact Julie Bjork, Housing Manager, at (909) 395-2307.

Sincerely,

Gregory C. Devereaux
City Manager

Enclosures

cc: William G. Vasquez, Director
Office of Community Planning and Development, 9D
U.S. Department of Housing and Urban Development
611 W. Sixth St., Ste. 800
Los Angeles, CA 90017-3127
Attn: Chris Yao, Community Planning and Development Representative

SF 424 Form

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation *Other (Specify) _____ <input type="checkbox"/> Revision	
3. Date Received: 4. Applicant Identifier:		
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Ontario		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000754		*c. Organizational DUNS: 078136223
d. Address:		
*Street 1: <u>303 E. B St.</u>		
Street 2: _____		
*City: <u>Ontario</u>		
County: <u>San Bernardino</u>		
*State: <u>CA</u>		
Province: _____		
*Country: <u>United States of America</u>		
*Zip / Postal Code <u>91764</u>		
e. Organizational Unit:		
Department Name: Housing and Neighborhood Revitalization Agency		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Ms.</u> *First Name: <u>Julie</u>		
Middle Name: _____		
*Last Name: <u>Bjork</u>		
Suffix: _____		
Title: <u>Housing Manager</u>		
Organizational Affiliation:		
*Telephone Number: (909) 395-2307 Fax Number: (909) 395-2288		
*Email: <u>jbjork@ci.ontario.ca.us</u>		

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.257

CFDA Title:

Homelessness Prevention and Rapid Re-Housing Program (HPRP)

***12 Funding Opportunity Number:**

*Title:

Title XII of Division A of the American Recovery and Reinvestment Act of 2009

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Cities - City of Ontario

***15. Descriptive Title of Applicant's Project:**

City of Ontario Homelessness Prevention and Rapid Re-Housing Program Substantial Amendment

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: 43	*b. Program/Project: 43	
17. Proposed Project:		
*a. Start Date: 09/01/2009	*b. End Date: 08/31/2012	
18. Estimated Funding (\$):		
*a. Federal	\$997,869.00	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income		
*g. TOTAL	\$997,869.00	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Mr.	*First Name: Gregory	
Middle Name: C.		
*Last Name: Devereaux		
Suffix:		
*Title: City Manager		
*Telephone Number: (909) 395-2000	Fax Number: (909) 395-2010	
* Email: gdevereaux@ci.ontario.ca.us		
*Signature of Authorized Representative	*Date Signed: 5/12/09	

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

HPRP Substantial Amendment

A. General Information

Grantee Name	City of Ontario
Name of Entity or Department Administering Funds	Housing and Neighborhood Revitalization Agency
HPRP Contact Person (person to answer questions about this amendment and HPRP)	Julie Bjork
Title	Housing Manager
Address Line 1	208 West Emporia Street
Address Line 2	
City, State, Zip Code	Ontario, CA 91764
Telephone	(909) 395-2307
Fax	(909) 395-2288
Email Address	jbjork@ci.ontario.ca.us
Authorized Official (if different from Contact Person)	Gregory Devereaux
Title	City Manager
Address Line 1	303 East B Street
Address Line 2	
City, State, Zip Code	Ontario, CA 91764
Telephone	(909) 395-2000
Fax	(909) 395-2070
Email Address	gdevereaux@ci.ontario.ca.us
Web Address where this Form is Posted	http://www.ci.ontario.ca.us/index.cfm/3624

Amount Grantee is Eligible to Receive*	\$997,869.00
Amount Grantee is Requesting	\$997,869.00

*Amounts are available at <http://www.hud.gov/recovery/homelesspreventrecov.xls>

CITY OF ONTARIO

Substantial Amendment to the One-Year Action Plan for FY 2008-2009 for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

B. Citizen Participation and Public Comment

- | |
|---|
| 1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words). |
|---|

Response:

In accordance with the City of Ontario's Citizen Participation Plan and HPRP regulations, the City of Ontario solicited citizen input for the Homeless Prevention and Rapid Re-Housing Program Substantial Amendment.

The City of Ontario reduced the typical public comment period from 30 days to 12 days as allowed by HUD's HPRP Notice. The twelve (12) day public review period began on Friday, May 1, 2009, and ended on Wednesday, May 13, 2009. An advertisement was published in the local paper on Friday, May 1, 2009.

The draft of the Substantial Amendment to the FY 2008-2009 Action Plan for Homelessness Prevention and Rapid Re-Housing was available for public review on the City's website and at three locations: City of Ontario Main Library at 215 East "C" Street, City of Ontario City Clerk's Office at 303 East "B" Street, and City of Ontario Housing and Neighborhood Revitalization Agency at 208 West Emporia Street Ontario, CA 91764.

- | |
|---|
| 2. Provide the appropriate response regarding this substantial amendment by checking one of the following options: |
|---|

- ☒ Grantee did not receive public comments.
- ☐ Grantee received and accepted all public comments.
- ☐ Grantee received public comments and did not accept one or more of the comments.

- | |
|--|
| 3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance. |
|--|

Response:

There were no public comments regarding this substantial amendment.

CITY OF ONTARIO

Substantial Amendment to the One-Year Action Plan for FY 2008-2009 for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

C. Distribution and Administration of Funds

Reminder: The HPRP grant will be made by means of a grant agreement executed by HUD and the grantee. The three-year deadline to expend funds begins when HUD signs the grant agreement. Grantees should ensure that sufficient planning is in place to begin to expend funds shortly after grant agreement.

- 1. Check the process(es) that the grantee plans to use to select subgrantees. Note that a subgrantee is defined as the organization to which the grantee provides HPRP funds.**

☐ Competitive Process

☐ Formula Allocation

☒ Other (Specify): Contract with government and not-for-profit agencies that are currently implementing the City of Ontario's Continuum of Care ("Continuum") and other homeless services funded by the City of Ontario.

- 2. Briefly describe the process(es) indicated in question 1 above (limit 250 words).**

Response:

The City of Ontario will work to integrate the HPRP funding into the Continuum by contracting with Mercy House Transitional Living Centers, and other appropriate government and not-for-profit agencies. The programs currently provided by the Continuum include a walk-in center where homeless individuals or those at risk of homelessness can receive basic services and referrals, a 34-bed transitional housing facility, and affordable permanent housing units with aftercare supportive services.

The City of Ontario has discussed with Mercy House staff and other homeless services providers the integration of eligible HPRP-funded activities into the Continuum to enhance the current delivery of homeless services to either prevent individuals and families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized. In utilizing the existing structural organization of the Continuum to delivery HPRP programs, the City of Ontario will be able to quickly provide programs to meet the needs of individuals and families during this economic crisis and enhance the services currently being provided.

- 3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to subgrantees by September 30, 2009, as required by the HPRP Notice (limit 250 words).**

CITY OF ONTARIO

Substantial Amendment to the One-Year Action Plan for FY 2008-2009 for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Response:

The City of Ontario will execute a subrecipient contract, to be approved by the City Council of the City of Ontario, specifically for the HPRP funds with Mercy House once the funds have been made available. This contract will be prepared and ready for execution to ensure that the September 30, 2009 deadline, as required by the HPRP Notice, is met.

4. Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its subgrantees (limit 500 words).

Response:

Effective Use of Funds

Funds will be used for: 1) Financial Assistance, 2) Housing Relocation and Stabilization Services, 3) Data Collection and Evaluation, and 4) Administrative Costs.

Financial assistance will be provided to clients that qualify for both homeless prevention and rapid re-housing activities. Financial assistance will be limited to the following eligible activities: short term rental assistance, security and utility deposits, utility payments, moving cost assistance, and motel and hotel vouchers.

Housing relocation and stabilization services will be provided to clients that qualify for both homeless prevention and rapid re-housing activities. These services will be limited to the following eligible activities: case management, outreach and engagement, housing search and placement, landlord/tenant housing mediation, and credit repair

In order to receive financial assistance or services funded by HPRP, individuals and families must have an initial consultation with a case manager to determine the appropriate type of assistance. For homeless prevention activities, a standardized tool will be developed to determine client eligibility for HPRP assistance, which will use the HUD risk factors to identify whether a household will become homeless "but for" the HPRP assistance.

Timeliness

As stated earlier, the City of Ontario will expend HPRP funds through an established Continuum. Through this existing structural organization of the Continuum, the HPRP-funded activities will be able to be implemented in a timely manner.

Monitoring

The City of Ontario will monitor subgrantees pursuant to the processes outlined in the FY 2008-2009 One-Year Action Plan. The City of Ontario has established annual funding estimates for each activity funded with HPRP funds and will monitor the expenditure of

CITY OF ONTARIO

Substantial Amendment to the One-Year Action Plan for FY 2008-2009 for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

these funds on a quarterly basis to ensure that it will meet the expenditure requirements established in the HPRP Notice.

Data collected will be collected and reported through the use of the Homeless Management Information System (HMIS) available in our region. Client data will be reported to the City of Ontario on a monthly basis. All quarterly and annual reports will be submitted to HUD in a timely matter and pursuant to the established deadlines. In addition, the City of Ontario will make all completed HPRP activity reports available on its website.

D. Collaboration

- 1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor (limit 250 words).**

Response:

The City of Ontario will collaborate with other local agencies receiving ARRA funds, including:

- Neighborhood Stabilization Program (City of Ontario and Ontario Housing Authority): The City of Ontario has allocated \$1,902,599 for the acquisition of multi-family housing units. Priority for occupancy of these units will be provided to persons that have been referred by City-funded homeless providers.

In addition, the research and analysis used to establish the NSP target areas will support targeted outreach and prevention efforts for HPRP activities.

- Community Development Block Grant ARRA Program (City of Ontario): To be determined.
- Temporary Aid to Needy Families ARRA Program (County of San Bernardino Department of Public Social Service – DPSS): All HPRP clients will be evaluated for potential public benefits eligibility.
- Office of Violence Against Women Transitional Housing Assistance for Victims of Domestic Violence, Date Violence, Stalking or Sexual Assault ARRA Program (House of Ruth): If funds are awarded, House of Ruth clients will be evaluated for potential eligibility of HPRP-funded activities.

CITY OF ONTARIO

Substantial Amendment to the One-Year Action Plan for FY 2008-2009 for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

- US DOE McKinney Vento ARRA Programs (Ontario-Montclair School District): If funds are awarded, OMSD clients will be evaluated for potential eligibility of HPRP-funded activities.
- In addition, the City of Ontario participates in the San Bernardino County Homeless Policy Council, and coordinates with the San Bernardino County Office of Homeless Services (OHS) and the San Bernardino County Department of Behavioral Health. The City of Ontario will continue its collaboration with these organizations in the delivery of HPRP-funded activities where appropriate.

2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities (limit 250 words).

Response:

During FY 2005-2006, the City of Ontario began implementing the Continuum in coordination with Mercy House Transitional Living Centers to assist homeless individuals and families transition from homelessness to permanent housing. The Continuum currently provides the following services: emergency services, transitional housing, permanent housing, and aftercare services. HPRP-funded activities will assist in enhancing the services currently provided through the Continuum and developing programs that will assist in homeless prevention that are currently not provided.

The City of Ontario also collaborates with the following non-profit organizations: House of Ruth, Inland Valley Council of Churches, Foothill Family Shelter, Inland Fair Housing and Mediation Board, and the Ontario-Montclair YMCA. These non-profit organizations assist the Continuum by providing homeless services, child care assistance, food vouchers, and/or other services designed to reduce and/or prevent homelessness.

Through formal and informal discussions with these providers, the City of Ontario has developed programs to utilize the HPRP funds in the most efficient manner to enhance the services currently offered within Ontario to assist with rapid re-housing and homeless prevention efforts.

3. Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee's Consolidated Plan (limit 250 words).
--

CITY OF ONTARIO

Substantial Amendment to the One-Year Action Plan for FY 2008-2009 for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Response:

The City of Ontario's Consolidated Plan identifies a variety of activities to address the needs of homeless persons and the special needs of persons that are not currently homeless but require supportive housing and special assistance. As part of the One-Year Action Plan, the City supports several programs and projects conducted by non-profit social service providers. Each of these activities have been specifically selected for funding through CDBG and ESG programs to address each step along the Continuum of Care. HPRP grant funds will assist programs currently in place that are defined in the City's Consolidated Plan and One-Year Action Plan during the current economic times to address homeless prevention and rapid re-housing.

E. Estimated Budget Summary

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee's preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting.

HPRP Estimated Budget Summary			
	Homelessness Prevention	Rapid Re-housing	Total Amount Budgeted
Financial Assistance ¹	\$216,000	\$300,000	\$516,000
Housing Relocation and Stabilization Services ²	\$120,207	\$309,369	\$429,576
Subtotal (add previous two rows)	\$336,207	\$609,369	\$945,576

Data Collection and Evaluation ³	\$2,400
Administration (up to 5% of allocation)	\$49,893
Total HPRP Amount Budgeted⁴	\$997,869

¹Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

²Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

CITY OF ONTARIO

**Substantial Amendment to the One-Year Action Plan for FY 2008-2009 for the
Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

³Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

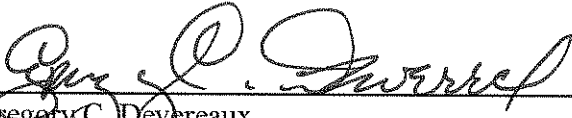
⁴This amount must match the amount entered in the cell on the table in Section A titled “Amount Grantee is Requesting.”

CITY OF ONTARIO

**Substantial Amendment to the One-Year Action Plan for FY 2008-2009 for the
Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

F. Authorized Signature

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)



Gregory C. Devereaux
City Manager

5/12/09
Date

CERTIFICATIONS

Homelessness Prevention and Rapid Re-Housing Program (HPRP) Certifications

The HPRP Grantee certifies that:

Consolidated Plan – It is following a current HUD-approved Consolidated Plan or CHAS.

Consistency with Plan – The housing activities to be undertaken with HPRP funds are consistent with the strategic plan.

Confidentiality – It will develop and implement procedures to ensure:

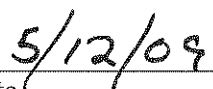
- (1) The confidentiality of records pertaining to any individual provided with assistance; and
- (2) That the address or location of any assisted housing will not be made public, except to the extent that this prohibition contradicts a preexisting privacy policy of the grantee.

Discharge Policy – A certification that the State or jurisdiction has established a policy for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.

HMIS – It will comply with HUD's standards for participation in a local Homeless Management Information System and the collection and reporting of client-level information.



Gregory O. Devereaux, City Manager



Date

GENERAL CERTIFICATIONS FOR STATE OR LOCAL GOVERNMENT FOR THE HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the state, territory, or local government certifies that:

Affirmatively Further Fair Housing -- The state, territory, or local government will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction or state, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Drug-Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

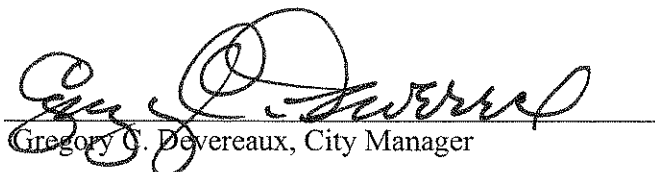
Anti-Lobbying -- To the best of the state, territory, or local government's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraphs 1 and 2 of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Local Government, State, or Territory -- The submission of the consolidated plan is authorized under state law and local law (as applicable) and the jurisdiction or state possesses the legal authority to carry out the programs under the consolidated plan for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan -- The housing activities to be undertaken with HPRP funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Gregory C. Devereaux, City Manager

5/12/09
Date

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The Grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check X if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

NOTICE OF 12-DAY PUBLIC REVIEW

CITY OF ONTARIO NSP
SUBSTANTIAL AMENDMENT TO
THE CONSOLIDATED PLAN
ANNUAL ACTION PLAN FOR THE
2008-2009 PROGRAM YEAR

The Consolidated Plan FY 2008-2009 One-Year Action Plan (AP) describes how the City of Ontario intends to spend the funds it receives from the U.S. Department of Housing and Urban Development (HUD) grant programs. The City is currently entitled to funds from the following four programs: Community Development Block Grant (CDBG); HOME Investment Partnership (HOME); American Dream Downpayment Initiative (ADDI); Emergency Shelter Grant (ESG), and Neighborhood Stabilization Program (NSP). In addition to the funds already allocated, the City has received an allocation of Homeless Prevention and Rapid Re-Housing Program (HPRP) funds requiring a substantial amendment to describe how the City of Ontario intends to spend the HPRP funds.

The AP for Fiscal Year 2008-2009 was approved by City Council on May 6, 2008 and was submitted to HUD on May 9, 2008, and the NSP Substantial Amendment was approved by City Council on November 18, 2008 and submitted to HUD on November 25, 2008. Since this date, HPRP funds in the amount of \$997,869 have been allocated to the City of Ontario. Eligible activities that can be funded under HPRP include the following: financial assistance, housing relocation and stabilization services, and data collection and evaluation. In addition 5% of HPRP funds may be used for administrative costs.

PUBLIC COMMENT

For a period of twelve (12) days, beginning on Friday, May 1, 2009 and ending on Wednesday, May 13, 2009, the public is invited to submit written comments on the proposed amendment. The amendment will be submitted to HUD after May 14, 2009 but before May 18, 2009.

Copies of the proposed amendment will be available on the City's website at www.ci.ontario.ca.us and for public review at the following locations:

Ontario City Library
215 East "C" Street, Ontario

City Clerk's Office
Ontario City Hall, 303 East "B" Street,
Ontario

Housing and Neighborhood
Revitalization Agency
208 West Emporia Street, Ontario

Questions and written comments regarding the Amended Action Plan may be addressed to the following:

Jamie Richardson, Project
Coordinator
City of Ontario
Housing and Neighborhood
Revitalization Director
208 West Emporia Street
Ontario, CA 91762

Comments are to be submitted no later than Wednesday, May 13, 2009. Comments received after Wednesday, May 13, 2009, will not be considered in the amendment process.

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Friday, May 1, 2009 **D11**

Inland Valley Daily Bulletin