

## SWPPP CHECKLIST



PROJECT NAME: \_\_\_\_\_

BVNA JOB #: \_\_\_\_\_ PLAN CHECKER: \_\_\_\_\_ DATE: \_\_\_\_\_

SWPPP SECTIONS	CHECK	GUIDELINES
		If possible, suggest EOW use the CASQA SWPPP Template.
<b>Cover Sheet / Title Page</b>		<b>CASQA SWPPP Template</b>
Land Development File No. PDEV 0X-0XX		Placed under Project Title where the Template specifies Grading Permit No, Building Permit No., etc.
WDID No.		Must be filled in at bottom of cover page / title sheet
<b>Section 100 – SWPPP Certifications and Approval</b>		<b>CASQA SWPPP Template</b>
<i>Section 100.1 – SWPPP Certification by Preparer</i>		Must be filled out and signed by General Contractor
<i>Section 100.2 – Owner Approval and Certification of SWPPP</i>		Must be filled out and signed by Owner
<b>Section 200 – SWPPP Amendments</b>		<b>CASQA SWPPP Template – cursory Review</b>
<b>Section 300 – Introduction and Project Description</b>		<b>CASQA SWPPP Template – cursory Review</b>
<i>Section 300.5 – Contact Information / List of Responsible Parties</i>		Must include name and contact information of Storm Water Pollution Prevention Manager (SWPPM)
<b>Section 400 – References</b>		<ul style="list-style-type: none"><li>• Include a reference for Grading Plans / Precise Grading Plans and must include plan date, entity who prepared plans, sheet number(s) for the Erosion and Sediment Control Plans.</li><li>• Include all other standard references this section requires in Template.</li></ul>
<b>Section 500 – Body of SWPPP</b>		<b>CASQA SWPPP Template – Detailed Review</b>
<i>Section 500.1 – Objectives</i>		Verify that the six main objectives of the SWPPP are stated.
<i>Section 500.2 – Vicinity Map</i>		Ensure that a Vicinity Map is included in Attachment A
<i>Section 500.3 – Pollutant Source Identification and BMP Selection</i>		Follow the Template for all sub-sections of Section 500.3. Section 500.3 (including all sub-sections) is the most important part of the SWPPP.

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Section 500.3.1 – Inventory of Material and Activities that may Pollute Storm Water		<ul style="list-style-type: none"> <li>• Must include list of all construction materials that will be used and activities that will be performed that produces pollutants.</li> <li>• A separate list must be provided for activities that will be performed that produces sediment as a pollutant.</li> </ul>
Section 500.3.4 – Erosion Control		Must include a list of the BMPs used to control erosion. Use CASQA BMP nomenclature and information sheets.
Section 500.3.5 – Sediment Control		Must include a list of the BMPs used to control sediment. Use CASQA BMP nomenclature and information sheets.
Section 500.3.6 – Tracking Control		Must include a list of the BMPs used to reduce sediment tracking. Use CASQA BMP nomenclature and information sheets.
Section 500.3.7 – Wind Erosion Control		Must include a list of the BMPs used to control dust. Use CASQA BMP nomenclature and information sheets.
Section 500.3.8 – Non-Storm Water Control		Must include a list of the BMPs used to control non-storm water pollution. Use CASQA BMP nomenclature and information sheets.
Section 500.3.9 – Waste Management and Materials Pollution Control		Must include a list of the BMPs used to control construction sites waste and handle materials. Use CASQA BMP nomenclature and information sheets.
<i>Section 500.4 – Water Pollution Control Drawings (WPCDs)</i>		<ul style="list-style-type: none"> <li>• Should be the same as the Erosion and Sediment Control Plans in the Grading Plans.</li> <li>• Must be located in Appendix B of SWPPP</li> <li>• Verify that the City's Standard Erosion and Sediment Control Notes and Contractor Activity Notes are posted on the title sheet or second sheet of the Grading Plans (if necessary, hunt for Grading Plans to verify this).</li> </ul>
<i>Section 500.6 – Post-Construction Storm Water Management</i>		Follow the Template for all sub-sections of Section 500.6.
Section 500.6.1 – Post-Construction Control Practices		Ensure that this section's permanent BMPs are consistent with those specified in the WQMP (site design, source control and treatment control BMPs)
Section 500.6.2 – Operation / Maintenance after Project Completion		Ensure that listed responsible party and contact information is consistent with responsible party specified in WQMP
<b>Section 600 – Monitoring Programs and Reports</b>		<b>CASQA SWPPP Template – Cursory Review</b>
<b>Attachment A – Vicinity Map</b>		Verify inclusion of Vicinity Map

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<b>Attachment B – Water Pollution Control Drawings (WPCDs)</b>		Verify inclusion of WPCDs and that they are the same as the Erosion and Sediment Control Plans in the Grading Plans or at the very least, that the BMPs in the WPCDs are the same as the ones in the Erosion and Sediment Control Plans in the Grading Plans.
<b>Attachment C – BMP Checklist</b>		Verify that all BMPS checked in list are consistent with those BMPs listed in Sections 500.3.4 through 500.3.9.
<b>Attachment F – NOI</b>		Verify inclusion of NOI or receipt of filing of NOI
<b>Attachment Q – BMPs for This Project</b>		Verify that CASQA BMP Information Sheets included here are consistent with those BMPs listed in Sections 500.3.4 through 500.3.9.