Police Department

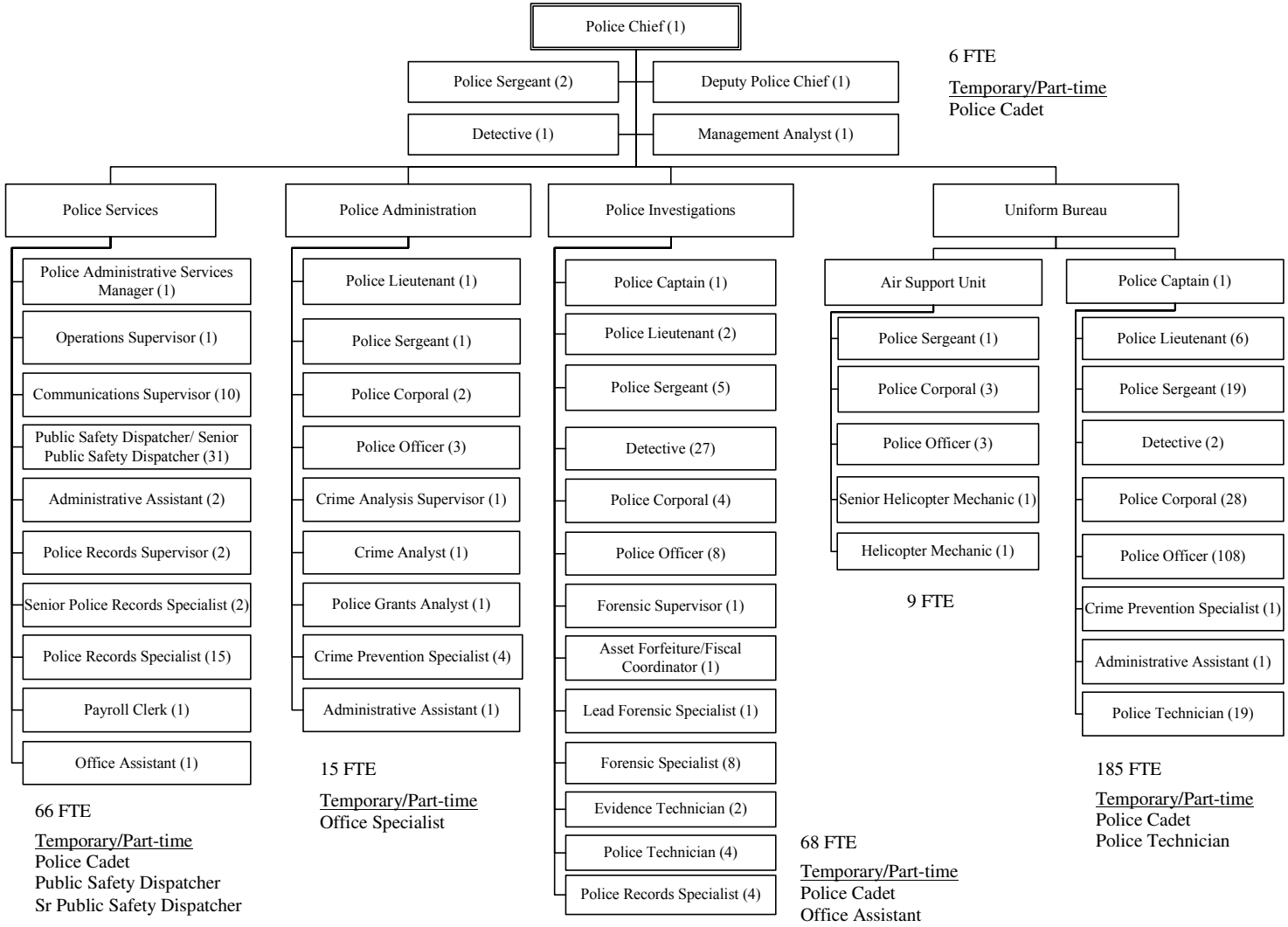
Bureau of Police Administration
Police Services
Uniform Bureau
Police Investigations

2007-08 Organizational Chart

Police Department

Effective July 1, 2007

(349 Full-time employees)



City of Ontario

Summary of Personnel and Organizational Changes

Police Department	2005-06	2006-07	2007-08
Office of the Police Chief			
Deputy Police Chief	1	1	1
Detective	1	1	1
Management Analyst	1	1	1
Police Chief	1	1	1
Police Sergeant	2	2	2
	6	6	6
Police Administration			
Administrative Assistant	1	1	1
Crime Analysis Supervisor	1	1	1
Crime Analyst	1	1	1
Crime Prevention Specialist	4	4	4
Police Corporal	2	2	2
Police Grants Analyst	0	1	1
Police Grants Coordinator	1	0	0
Police Lieutenant	1	1	1
Police Officer	2	3	3
Police Sergeant	1	1	1
	14	15	15
Police Services			
Administrative Assistant	2	2	2
Communications Supervisor	8	10	10
Office Assistant	1	1	1
Operations Supervisor	1	1	1
Payroll Clerk	1	1	1
Police Administrative Services Manager	1	1	1
Police Records Specialist	16	15	15
Police Records Supervisor	2	2	2

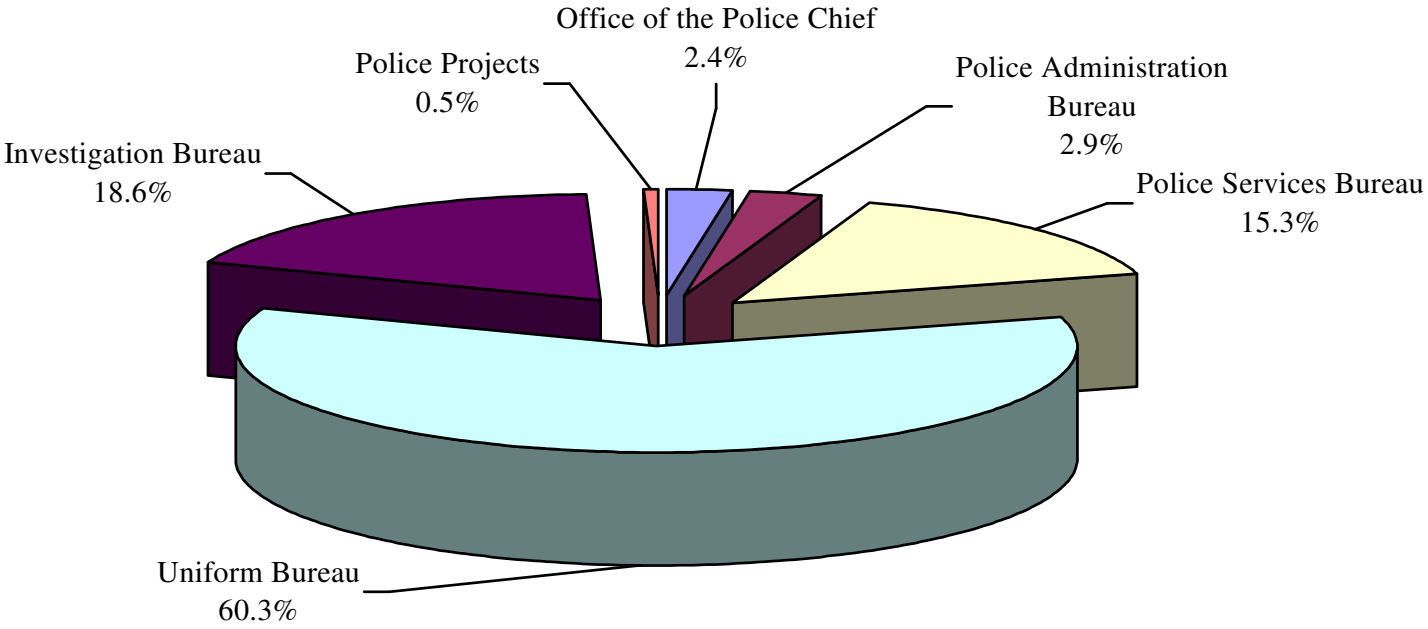
	2005-06	2006-07	2007-08
Public Safety Dispatcher/Sr. Public Safety Dispatcher	29	31	31
Senior Police Records Specialist	1	2	2
	62	66	66
Uniform Bureau			
Administrative Assistant	1	1	1
Crime Prevention Specialist	1	1	1
Detective	2	2	2
Helicopter Mechanic	1	1	1
Police Captain	1	1	1
Police Corporal	30	31	31
Police Lieutenant	6	6	6
Police Officer	110	111	111
Police Records Specialist	1	0	0
Police Sergeant	19	20	20
Police Technician	15	17	19
Senior Helicopter Mechanic	1	1	1
	188	192	194
Police Investigations			
Asset Forfeiture/Fiscal Coordinator	1	1	1
Detective	28	27	27
Evidence Technician	2	2	2
Forensic Specialist	9	8	8
Forensic Supervisor	1	1	1
Lead Forensic Specialist	0	1	1
Police Captain	1	1	1
Police Corporal	5	4	4
Police Lieutenant	1	2	2
Police Officer	8	8	8
Police Records Specialist	4	4	4

	2005-06	2006-07	2007-08
Police Sergeant	5	5	5
Police Technician	3	3	4
	68	67	68
Total Police Department	***338***	***346***	***349***

Police Department

Total Funds:	$60,524,582
General Fund:	$59,621,325
Other Funds:	$903,257

OTHER FUNDS CONSIST OF:
C.D.B.G. - $196,600
Asset Seizure - $376,239
General Fund Grants - $330,418



AGENCY SUMMARY FOR FISCAL YEAR 2007-08

Police Department

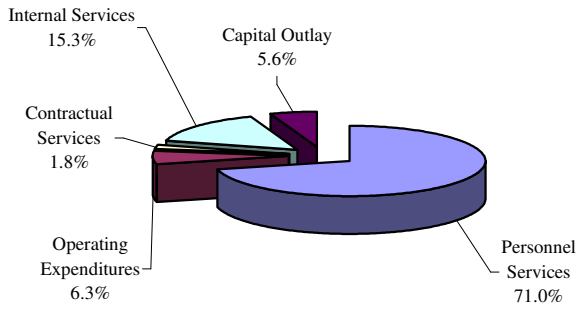
The primary function of the Police Department is to provide public safety services for the City. Included in the Department are: Office of the Police Chief; Police Administration; Police Services; Uniform Bureau; Police Investigations; and Police related projects and/or grants.

Service Objective:

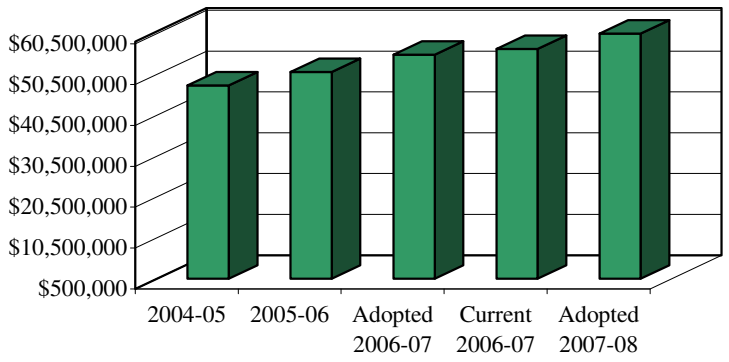
The mission of the Ontario Police Department is to protect the rights and privileges of all within its jurisdiction to be free from criminal attack, to be secure in their possessions, and to live in peace. To provide those services in a positive, empathetic, and professional manner which reflects the sensitivity to the needs of the community and the inidividual.

Adopted Budget Expenditures

$60,524,582



Expenditures



Budget

Expenditures Category	FY 2004-05	FY 2005-06	Adopted FY 2006-07	Current FY 2006-07	**Adopted FY 2007-08**	% Change to Adopted 06-07
Personnel Services	$ 36,500,858	$ 38,882,868	$ 41,146,362	$ 41,523,459	**$ 42,982,030**	4.5%
Operating Expenditures	$ 3,370,713	$ 3,690,490	$ 3,976,134	$ 4,425,574	**$ 3,826,284**	-3.8%
Contractual Services	$ 451,350	$ 608,147	$ 1,083,113	$ 995,216	**$ 1,101,430**	1.7%
Internal Services	$ 6,849,336	$ 7,871,042	$ 8,851,263	$ 9,115,223	**$ 9,261,172**	4.6%
Debt Services	$ -	$ -	$ -	$ -	**$ -**	0.0%
Capital Outlay	$ 623,680	$ 72,781	$ 262,036	$ 733,982	**$ 3,353,666**	1179.8%
Total Expenditures	$ 47,795,937	$ 51,125,328	$ 55,318,908	$ 56,793,454	**$ 60,524,582**	9.4%
Annual Percentage Change		7.0%	8.2%	2.7%	6.6%	
Annual Amount Change		$ 3,329,391	$ 4,193,580	$ 1,474,546	$ 3,731,128	

Historical data may reflect fluctuations due to organizational restructuring.

Police Department
2007-08 Department Summary

Department Title (Department ID)	Detail Book Page Number	2004-05 Actual	2005-06 Actual	2006-07 Adopted Budget	2006-07 Current Budget	2007-08 Adopted Budget	% Change to Adopted Budget 2006-07
Office of the Police Chief (248)	160	$ 980,662	$ 1,320,458	$ 1,307,312	$ 1,314,812	**$ 1,437,036**	9.9%
Police Administration (016)	162	1,015,890	1,090,535	1,314,028	1,294,009	**1,488,515**	13.3%
Police Administration/Crime Analysis (029)	164	211,006	235,770	258,774	258,774	**274,380**	6.0%
Police Services/Police Services Management (030)	-	211,781	93,940	-	-	**-**	0.0%
Police Services/Personnel Recruitment (031)	165	519,722	602,466	647,404	650,504	**535,091**	-17.3%
Police Services/Records Processing (032)	167	1,293,953	1,527,371	1,801,488	1,812,161	**1,904,084**	5.7%
Police Services/Communications (033)	170	3,619,648	4,030,453	4,910,642	4,839,729	**5,103,498**	3.9%
Police Services/Crime Prevention (034)	173	419,659	416,272	475,742	480,376	**482,224**	1.4%
Police Services/Public Service Police (035)	176	196,600	196,600	196,600	196,600	**196,600**	0.0%
Police Services/Personnel Training (036)	177	811,417	1,027,976	1,005,277	1,049,577	**1,008,769**	0.3%
Uniform Bureau/Command Management (017)	180	476,930	280,981	369,383	371,083	**383,383**	3.8%
Uniform Bureau/Traffic Support Services (018)	181	1,628,249	1,909,041	1,982,780	2,077,999	**2,253,157**	13.6%
Uniform Bureau/COPS/Multi Enforcement Team (019)	183	2,592,339	2,550,678	2,508,919	2,586,913	**3,385,596**	34.9%
Uniform Bureau/Storefront-Ontario Mills (020)	185	2,412,693	2,574,045	2,297,067	2,493,967	**2,373,596**	3.3%
Uniform Bureau/Patrol (021)	187	17,327,890	18,704,458	20,456,321	20,601,804	**21,473,367**	5.0%
Uniform Bureau/Extra Duty - Other (022)	190	324,529	338,005	257,000	257,000	**357,000**	38.9%
Uniform Bureau/Canine (026)	191	577,352	654,986	777,393	780,293	**696,308**	-10.4%
Uniform Bureau/Drug/Gang Special (027)	193	13,100	18,500	19,000	19,000	**19,000**	0.0%
Uniform Bureau/Air Support (028)	194	2,094,551	2,146,660	2,324,511	2,326,142	**5,300,578**	128.0%
Uniform Bureau/SWAT (195)	197	-	190,105	290,755	266,755	**286,355**	-1.5%
Police Investigations/Police Investigations Mgmt (037)	198	205,478	281,617	224,563	226,263	**235,215**	4.7%
Police Investigations/Detective Division (038)	199	5,226,665	5,531,044	5,746,486	5,732,597	**5,787,921**	0.7%
Police Investigations/Narcotics (039)	201	3,263,791	3,170,495	3,663,659	3,714,809	**3,392,881**	-7.4%
Police Investigations/ID/Evidence (040)	203	1,129,995	1,178,385	1,419,470	1,412,121	**1,462,371**	3.0%
Police Investigations/Federal Equitable Shares (193)	206	255,068	278,960	323,516	323,516	**357,239**	10.4%
Police Project (309)	207	986,971	775,528	740,818	1,706,650	**330,418**	-55.4%
TOTAL POLICE DEPARTMENT		**$ 47,795,937**	**$ 51,125,328**	**$ 55,318,908**	**$ 56,793,454**	**$ 60,524,582**	9.4%

Historical data may reflect fluctuations due to organizational restructuring.

Police Department
Major Accomplishments
Fiscal Year 2006-07

Office of Chief of Police

- Began implementation of mentoring and succession planning strategies.
- Expanded the use of less than lethal technologies such as confined spaces OC/CS fogger.
- Actively sought and obtained various technology, personnel, and equipment related grants.
- Updated use of force and pursuit policies to be in compliance with federal and state laws.
- Provided overall administration and management of the Police Department in a businesslike, professional and cost-effective manner, consistent with the goals and objectives adopted by the Ontario City Council.
- Began implementation of Matrix Police Department Staffing Study recommendations to increase police officer availability and efficiency.
- Received the Office of Traffic Safety Achievement Award for DUI Education, Prevention, and Enforcement and for the Street Racing Task Force program.
- Received Union Pacific Railroad "Operation Lifesaver" Award for 2006.
- Entered the 2006 National Law Enforcement Challenge, a competition between law enforcement agencies recognizing and rewarding the best overall traffic safety programs. The areas of concentration include public education on child safety seats, pedestrian safety, seat belt use, bicycle safety, DUI enforcement, and accident reduction programs and enforcement. Through enforcement and education, the City achieved a 50% reduction in fatal traffic collisions in 2006.
- Ranked second in the 2006 National Night Out celebration for cities with populations of 100,000 to 299,999.

Uniform Bureau

Traffic Division

- Reduced the number of fatal accidents.
- Increased public awareness in the use of seat belts through "Click It or Ticket."
- Increased driving under the influence saturation patrols and conducted 17 Driver's License/Sobriety Checkpoints.
- Promoted child and pedestrian safety through the Office of Traffic Safety Grant.
- Increased use of speed trailer within the community to enhance traffic safety.
- Participated in the California Law Enforcement Challenge for traffic safety.

Police Department
Major Accomplishments
Fiscal Year 2006-07

Mills Substation

- Reduced the number of auto thefts and vehicle burglaries.
- Increased public safety through traffic enforcement.
- Increased business awareness through Crime Prevention meetings.
- Implemented strategies to reduce nighttime loitering of minors at the Ontario Mills.

COPS/MET Unit

- Instituted alcohol compliance program with Department of Alcoholic Beverage Control (ABC).
- Continued Street Racing Grant with programs to alleviate racing and provide statewide training.
- Instituted Clean Streets program to enhance neighborhoods.
- Instituted Crime Free Multi-Housing program.
- Reduced calls for service at Truck Stops of America through enforcement and education.
- Worked with Code Enforcement and transients to ensure better living conditions.
- Educated metal recyclers due to increased metal thefts.
- Added two School Resource Officers to middle schools.
- Established regional graffiti task force.

Patrol Division

- Reduced call response time.
- Added a booking and transportation entity to save officer time.
- Increased the number of Field Technicians to handle calls for service, freeing officer time.

Air Support Unit

- Provided emergency services to allied agencies for officer safety purposes.
- Responded to more than 6,000 calls for service and first on-scene 90% of the time, saving 18,522 officer hours, canceling 9,917 responding officers/units, which kept officers available for other calls. When compared to the same time period in the previous year, the Department experienced increases in the amount of units canceled by over 22%, officer hours saved 25%, arrests 5.6%, and flight time 18.7%.

- Air Support Unit received recognition from insurance provider as a well-run facility and maintenance program with "top-notch" personnel.

K-9 Unit

- Trained two canines in narcotic detection.
- Participated in public education programs.
- Responded to 9,500 calls for service resulting in the cancellation of 4,500 responding units (saving 3,000 officer hours); completion of 300 residential/business/open area searches; 800 arrest assists, 25 canine finds; and 350 narcotic searches and seizures.
- Completed 900 hours of training for handlers and canines.
- Participated in Kaiser Hospital's "K-9 for Kids Program".

Investigations Bureau

- Delivered proactive follow-up investigations above "industry standards" clearance rates for Part I offenses.
- Enhanced our working relationships with other law enforcement agencies (federal, state and local agencies) and increased case solvability and enhanced the rural crime task force.
- Command management deployed 6 days per week in the field.

Services Bureau

- Increased the Communications dispatcher in-house quarterly training from 24 to 32 hours.
- Implemented Web Emergency Operations Center as part of the Communications Division daily operations and disaster preparedness plan, resulting in increased integration with other City divisions and county agencies.
- Expanded supervisory staff in Communications and Records Divisions to reflect growth of department.

Training Division

- Maintained staffing levels at 92% filled for CY 2006 (both sworn and non-sworn).
- Completed 6 deputy leadership classes for 86 department employees.

Police Department
Major Goals
Fiscal Year 2007-08

Office of Chief of Police

Maintain the Current High Level of Public Safety

- Develop a succession plan for command staff.
- Continue to train a workforce that displays a strong commitment to providing high quality customer services, to achieve greater community satisfaction.
- Evaluate the feasibility of lieutenants as area commanders encompassing the COMPSTAT philosophy, to expand the department's community policing goals.
- Develop a 5-year strategic plan for the department.
- Continue to work with City staff on implementing recommendations proposed in the Police Department workload study.
- Review and evaluate volunteer program to increase participation and usage.
- Monitor New Model Colony development to insure timely hiring of police personnel and acquisition of necessary equipment.
- Evaluate current technology to assist in reducing traffic collisions within the City.

Pursue City's Goals and Objectives by Working with Other Governmental Agency's

- Explore grant funding for equipment and prevention education to enhance service delivery objectives.

Operate in a Businesslike Manner

- Develop online reporting systems for citizens to report certain crime via the internet.

Uniform Bureau

Maintain the Current High Level of Public Safety

Traffic Division

- Conduct 18 CDL/DUI Checkpoints.
- Improve our standing in the California Law Enforcement Challenge through public education.
- Decrease traffic collisions within the City through enforcement and public education.

COPS/MET (Multi-Enforcement Team) Unit

- Conduct 12 "Operation Clean Street" programs.

- Continue public and business education on alcohol related issues.
- Continue with street racer enforcement programs to reduce injuries and property damage associated with illegal street racing.
- Review City's alarm ordinance and make necessary recommendations to further reduce false alarms within the City.
- Review City's second response service fee ordinance and make necessary recommendations to further reduce the number of repeat loud party or gathering calls within the City.
- Institute Parole Re-entry Program.
- Develop performance measures to enhance the accountability of the COPS Unit.

Patrol Division

- Continue to reduce call response time through implementation of Matrix workload study recommendations.
- Continue to provide optimum training for all personnel.
- Research and phase in VHF radio capability to all police cars.
- Increase proactive time to address quality of life issues and crime patterns.

Air Support Unit

- Continue to work with Patrol to save officer hours, increase officer availability and efficiency.

Canine Unit

- Continue with optimum education and training standards.
- Continue to save officers hours through searches and arrest assists to increase officer availability and efficiency.
- Ensure all canines are narcotic detection trained.
- Continue to support local hospitals and charities on behalf of ill children.

Investigations Bureau

Maintain the Current High Level of Public Safety

Detective Bureau

- Continue to improve the "Excellence through Teamwork" concept for criminal investigations.
- Further refine the "quadrant" detective deployment system recommended in the Police Department workload study.

- Enhance the Gang Enforcement Unit to improve their ability to investigate gang related crime with the result of improving our citizen's "quality of life."

Narcotics Division

- Create a regional Vice Enforcement Task Force to deal with the increase of vice crimes in the Inland Empire.
- Installation and implementation of the "Western States Information Network" (RISSNET) Program which shares narcotics information across the nation.

Forensics Division

- Provide continual Forensic science training for all assigned personnel as it comes available from the International Association for Identification and the Southern California Association for Fingerprint Officers. Continue to host Forensic classes.
- Upgrade the physical security of the Evidence Section to provide more positive control and safer working conditions.

Crime Prevention Unit

Resources in Ontario's Commercial and Residential Neighborhoods

- Expand the Business Watch, Neighborhood Watch and Child Safety Seat outreach programs throughout the City.
- Continue to develop programs and informative handouts to address new crime trends and community issues.
- Increase and improve our outreach efforts using the Internet and the City's/Department's webpage(s).
- Develop and implement a bilingual Citizen's Academy.

Services Bureau

Maintain the Current High Level of Public Safety

- Complete Deputy Leadership Training Program for Services Bureau personnel.
- Complete customer service training for public safety dispatchers, police records specialists, and police technicians.

Pursue City's Goal and Objectives by Working with Other Governmental Agencies

- Work with state parole and probation on regional monitoring of sex offenders, and become compliant with the sexual deviant registrant law, Meagan's Law and Jessica's Law.

Training Division

Maintain the Current High Level of Public Safety

- Continue to train employees on "quality of life" issues identified by the community and provide them with proper tools and direction.
- Meet and exceed all state mandated training requirements such as those established by POST.

Police Department

Performance Measures

Fiscal Year 2007-08

	Page, Goal #	Actual [1] FY 2005-06	Estimated FY 2006-07	Target FY 2007-08
FBI Crime Index (Part 1 Crimes) [1]	Pg. xxviii, 2	7,694	7,406	7,180
California Crime Index (Part 1 Crimes) [2]	Pg. xxviii, 2	5,206	5,183	5,028
Average Response Time for Priority E-call Service[3]	Pg. xxviii, 2	9.0	4.54	4.3
Traffic Collision Index Clearance Rate	Pg. xxviii, 2	14	24	24
Percent of Part 1 crime rate from Ontario Mills Mall and vicinity [4]	Pg. xxviii, 2	10.5%	10.4%	10.5%
Hours donated by departmental volunteers	Pg. xxviii, 2	10,592	10,389	10,400
Projected number of Citizen Complaints with a Police Officer	Pg. xxviii, 2	24	41	30

[1] – FBI Crime Index includes homicide, forcible rape, robbery, aggravated assault, burglary, motor vehicle theft, larceny-theft, arson

[2] – California Crime Index includes homicide, forcible rape, robbery, aggravated assault, burglary, motor vehicle theft, theft and larceny-theft over $400

[3] – Priority E-calls include: Aircraft Crash, Code-3 Assist Other Jurisdiction, Code-3 Pursuit Assist, Shooting, Stabbing, Officer Down, Code-3 Fire Dept Assist, Earthquake – no previous data is available since this is a new priority definition

[4] – Area boundaries: East side of Milliken Ave. to 15 Fwy; I-10 Fwy to Fourth Street